

Jefferson Transit Authority
Resolution No. 09-15

A RESOLUTION of the Board of Directors of the Jefferson County Public Transportation Benefit Area, hereinafter called the "Authority", revising standing cash practices for Petty Cash, Front Desk Change, Dispatch Change and Travel Advance

WHEREAS, the Authority handles and maintains cash funds for use as Petty Cash, Front Desk Change, Dispatch Change and Travel Advance funds; and

WHEREAS, the Washington State Auditor requires appropriate practices for the handling of cash funds; and

WHEREAS, the Authority is undergoing an improvement of past practice regarding the management of Jefferson Transit finances;

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Transit Authority Board to approve revised Cash Practices, establishing standing balances of Petty Cash at \$75.00, Front Desk Change at \$50.00, Dispatch Change at \$25.00 and Travel Advance at \$1,500.00 (Currently \$500.00).


CERTIFICATION

The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson County Public Transportation Benefit Area, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Jefferson Transit Authority Board held on June 16, 2009.


Chair


Vice-Chair


Member


Member


Member

Attest:


Clerk of the Authority