

1                                   **JEFFERSON TRANSIT AUTHORITY**

2                                   **RESOLUTION 11-14:**  
3                                   **INDEX OF JEFFERSON TRANSIT RECORDS**  
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6   **A RESOLUTION**, stating that maintaining a current index of Jefferson Transit records  
7 would be unduly burdensome and that, pursuant to RCW 42.56.070, such a current index  
8 will not be maintained.  
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10       **WHEREAS**, Jefferson Transit is a municipal corporations of the State of  
11 Washington, which provides public transportation benefit area (PTBA) services to  
12 Jefferson County residents and others; and  
13

14       **WHEREAS**, under RCW 46.586.070 a local agency need not maintain a current  
15 index of its public records if maintaining such an index would be unduly burdensome,  
16 and if it issues and publishes a formal order specifying the reasons why and the extent to  
17 which maintaining the index would unduly burden or interfere with agency operations;  
18 and

19       **WHEREAS**, the magnitude and diversity of transit system governance has resulted  
20 in the creation or retention of a multitude of records, which would be extremely difficult,  
21 time-consuming, and costly to index and maintain in a single current index; and  
22

23       **WHEREAS**, the performance of the transit system's overall mission does not allow  
24 the addition to or the revision or reassignment of current duties of existing personnel so  
25 that a current index could be developed and maintained without the addition of staff; and  
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27       **WHEREAS**, neither current nor reasonably-anticipated future transit system  
28 revenues are considered adequate to allow for the addition of new staff members who  
29 could be assigned to develop and maintain a current index; and  
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31       **WHEREAS**, Jefferson Transit has a longstanding and recognized policy of assisting  
32 people who request public information and providing records upon request.  
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34       **NOW, THEREFORE, BE IT RESOLVED** by the Jefferson Transit Authority Board  
35 as follows:  
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37       Section 1. For the reasons set out above, maintaining and updating a public  
38 records index as discussed in RCW 42.56.070 would be unduly burdensome to the safe  
39 and efficient operations of Jefferson Transit. For these reasons, such an index would not  
40 be maintained as authorized by that statute.  
41

42        Section 2.     Unless falling under a specific disclosure exemption, the Staff shall  
43     disclose on request any index relating to Jefferson Transit records which it may maintain.  
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45        Section 3.     The Staff shall continue to give the fullest assistance practicable to  
46     members of the public requesting or inquiring into public records.  
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48     **CERTIFICATION**  
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50     The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson  
51     County Public Transportation Benefit Area, certifies that the foregoing is a true and  
52     correct copy of a resolution adopted at a legally convened meeting of the Jefferson Transit  
53     Authority Board held on May 17, 2011.

  
Chair


  
Vice Chair

  
Member

  
Member

  
Member

Attest:

  
Natalie Patten  
Clerk of the Board