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## TRAVEL & TRAVEL REIMBURSEMENT POLICY

**WHEREAS**, the Authority adopted a Travel and Reimbursement Policy in 1985 and last revised it in 2007; and

**WHEREAS**, the policy has been found to be out of date with recommended current practices; and

**WHEREAS**, procedures regarding travel advances and reimbursements have been updated and streamlined for efficiency and fiscal responsibility,

**NOW, THEREFORE, BE IT RESOLVED** by the Jefferson Transit Authority Board to adopt the attached Travel & Travel Reimbursement Policy, which supersedes any prior Travel & Travel Reimbursement Policy.

## CERTIFICATION

The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson County Public Transportation Benefit Area, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Jefferson Transit Authority Board held on March 20, 2012.

Member

  
Member

Member

Attest:

Natalie Patten  
Clerk of the Board