

1 **Jefferson Transit Authority**
2 **Resolution No. 18-19**
3 **Disposal of Surplus Property**
4

5 **A RESOLUTION** of the Board of Directors of the Jefferson County Public
6 *Transportation Benefit Area, hereinafter called the "Authority," to*
7 *Dispose of Surplus Property*

8 **WHEREAS**, according to the Policy for the Disposition of Surplus Property dated
9 July 21, 2015, the Board of Directors must approve disposal of all rolling stock; and
10


11 **WHEREAS**, the property listed on the attached Inventory Disposal Forms are
12 identified by JTA staff as surplus and is this day presented to the Board of Directors for
13 approval; and
14

15 **WHEREAS**, disposal of grant funded property must comply with FTA Circular
16 5010;
17

18 **NOW, THEREFORE, BE IT RESOLVED** that the designated surplus property
19 noted in the attached Inventory Disposal Forms will be disposed of in a competitive
20 manner chosen by staff to ensure a fair procedure and gain the greatest value.
21

22 **CERTIFICATION**

23 The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson
24 County Public Transportation Benefit Area, certifies that the foregoing is a true and
25 correct copy of a resolution adopted at a legally convened meeting of the Jefferson
26 Transit Authority Board held on December 18, 2018.



Chair



Vice Chair



Member



Member



Member

Attest:


Clerk of the Board



Inventory Disposal Form

Items \$5,000 and above Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Fleet Maintenance (41) Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of multiple similar units currently being sold

Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown

Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed? Yes No

Department Supervisor Approval: John Bender General Manager Approval: [Signature]

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2011 International Champion Maxxforce	11/2010	\$132,088.32	VIN: 4DRASSKK7BH335314	Vehicle # 404	\$36,200	Fair	Posted for public surplus auction <u>[Signature]</u>
2011 International Champion Maxxforce	11/2010	\$132,088.32	VIN: 4DRASSKK9BH335315	Vehicle # 405	\$36,200	Fair	Posted for public surplus auction <u>[Signature]</u>

AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Disposal Location & Receiver Signature (or attach receipt): _____ Disposal Date: _____

Disposed by (JTA Employee): _____ Payment Received (if applicable): _____

*** Attach back up documentation about how fair market value was determined!**



Inventory Disposal Form

Items **\$5,000 and above** Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Fleet Maintenance (41) Employee Requesting Disposal: John Bender

How was Current Market Value established? Kelley Blue Book used vehicle evaluation

Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown

Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed? Yes No

Department Supervisor Approval: John Bender General Manager Approval: Jammi Rubert

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2000 Ford E350 van	06/2000	\$27,532.47	VIN: 1FBSS31F5YHB35824	Vehicle # 26	\$1,949	Fair	Posted for public surplus auction <i>JMR</i>
2006 Ford E350 XLT van	12/2006	\$24,325.51	VIN: 1FBSS31L26DA95762	Vehicle # 202	\$1,989	Fair	Posted for public surplus auction <i>JMR</i>

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Disposed by (JTA Employee): _____ Payment Received (if applicable): _____

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Inventory Disposal Form
Items \$5,000 and above Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Maintenance Employee Requesting Disposal: John Bender
 How was Current Market Value established? Averaged price of similar units currently for sale
 Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown
 Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed ULB
 Is Board Approval Needed? Yes No
 Department Supervisor Approval: John Bender General Manager Approval: _____

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
Kohler 50 KW backup generator	05/1999	\$29,693	50ROZJ	G446	\$11,700	Good	Posted for public surplus auction

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Inventory Disposal Form

Items \$5,000 and above Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Maintenance Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of similar units currently for sale

Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown

Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed? Yes No

Department Supervisor Approval: John Bender General Manager Approval: _____

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2004 Gillig Phantom bus	10/2004	\$294,128.06	VIN: 15GCA211X41111743	Veh # 503	\$1,775	Poor	Sold for scrap metal value

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Inventory Disposal Form

Items \$5,000 and above Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Maintenance Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of multiple similar units currently for sale

Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown

Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed ULB

Is Board Approval Needed? Yes No

Department Supervisor Approval: John Bender General Manager Approval: _____

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
Toyota forklift	02/1999	\$6,950.00	4F6L25	53	\$2,336	Poor	Sold for scrap metal value

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Inventory Disposal Form

Items \$5,000 and above Value

BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER

Department: Maintenance Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of other similar units currently for sale

Was the item(s) purchased with Federal funds? Yes No Unknown Is the item(s) fully depreciated? Yes No Unknown

Is the item(s) at the end of its useful life? Yes No Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed? Yes No

Department Supervisor Approval: John Bender General Manager Approval: _____

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
1999 Ford E450 Van	12/1998	\$60,138.45	VIN: 1FDXE40F6XHA11104	Vehicle # 801	\$1,193.33	Poor	Sold for scrap metal value

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