



**JEFFERSON TRANSIT AUTHORITY
REGULAR BOARD MEETING
Tuesday, December 17, 2019, 1:30 p.m.
Jefferson Transit Boardroom
63 4 Corners Road, Port Townsend, WA**

AGENDA

Call to Order/Welcome

Fehr & Peers Presentation

Public Comment

This is a time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person. Please start by stating your name for the record.

Public Budget Hearing

New Agenda Items

I. Finance Reports

- a. November 2019
- b. October 2019

II. Consent Agenda

- a. Approval of Minutes, October 15, 2019
- b. Approval of Budget Workshop Minutes, November 5, 2019
- c. Approval of Budget Hearing Minutes, November 26, 2019
- d. Approval of Expenses, November 2019
- e. Approval of Expenses, October 2019
- f. Out of State Travel for John Bender and Desiree Williams to attend the RTA Annual Conference
- g. **Resolution 19-28:** 2020 Board Meeting Schedule

III. Old Business

IV. New Business

- a. **Resolution 19-29:** Adopt the 2020 Proposed Budget
- b. **Resolution 19-30:** Authorizing the Chair of the Authority Board to sign Grant Agreement PTD0143
- c. **Resolution 19-31:** Closing the Debt Service Reserve Accounts
- d. **Resolution 19-32:** Adopting the Amended Reserve Fund Policy
- e. **Resolution 19-33:** Adopting the Amended ADA Policy
- f. **Resolution 19-34:** Authority for the General Manager to sign a contract with Transpo Group

Individuals requiring reasonable accommodation may request written materials in alternative formats, physical accessibility accommodations or other reasonable accommodation by calling (360) 385-4777 or TDD/TTY users dial 711 to reach a relay operator.

V. Reports

- a. General Managers Report
- b. Fleet & Facilities Report
- c. Operations Report
- d. Citizens Advisory Committee Report

Public Comment

Closed Session: Pursuant to RCW 42.30.140(4) (a) for the purpose of discussing collective bargaining proceedings.

Adjournment

Authority Board will sign documents

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