

1 **Jefferson Transit Authority**  
2 **Resolution No. 20-02**  
3 **Disposal of Surplus Property**

4  
5 **A RESOLUTION** of the Board of Directors of the Jefferson County Public  
6 *Transportation Benefit Area, hereinafter called the "Authority," to*  
7 *Dispose of Surplus Property*

8 **WHEREAS**, according to the Policy for the Disposition of Surplus Property dated  
9 July 21, 2015, the Board of Directors must approve disposal of all rolling stock; and

10  
11 **WHEREAS**, the property listed on the attached Inventory Disposal Forms are  
12 identified by JTA staff as surplus and is this day presented to the Board of Directors for  
13 approval; and


14  
15 **WHEREAS**, disposal of grant funded property must comply with FTA Circular  
16 5010;

17  
18 **NOW, THEREFORE, BE IT RESOLVED** that the designated surplus property  
19 noted in the attached Inventory Disposal Form will be disposed of in a competitive  
20 manner chosen by staff to ensure a fair procedure and gain the greatest value.

21  
22 **CERTIFICATION**

23 The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson  
24 County Public Transportation Benefit Area, certifies that the foregoing is a true and  
25 correct copy of a resolution adopted at a legally convened meeting of the Jefferson  
26 Transit Authority Board held on February 18, 2020.

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Vice Chair

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Member

  
\_\_\_\_\_  
Member

Attest:  
  
\_\_\_\_\_  
Clerk of the Board



**Inventory Disposal Form**  
**Items \$5,000 and above Value**

**BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Department: Maintenance (41) Employee Requesting Disposal: John Bender - Maintenance Manager  
 How was Current Market Value established? Averaged price of 3 similar units currently for sale  
 Was the item(s) purchased with Federal funds?  Yes  No  Unknown Is the item(s) fully depreciated?  Yes  No  Unknown  
 Is the item(s) at the end of its useful life?  Yes  No  Unknown How did you determine this? Surpassed WSDOT ULB  
 Is Board Approval Needed?  Yes  No  
 Department Supervisor Approval: John Bender General Manager Approval: \_\_\_\_\_

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2006 Ford E450 Cutaway	12/2005	\$76,094.92	VIN: 1FDXE45P76HA32642	N/A	\$5,430	Fair	Posted for public surplus auction
2006 Ford E450 Cutaway	12/2005	\$76,094.93	VIN: 1FDXE45P96HA32643	N/A	\$5,430	Fair	Posted for public surplus auction

**AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Disposal Location & Receiver Signature (or attach receipt): Publicsurplus.com Disposal Date: \_\_\_\_\_  
 Disposed by (JTA Employee): John Bender Payment Received (if applicable): \_\_\_\_\_

**\* Attach back up documentation about how fair market value was determined!** - Info stored in 'Surplus docs' folder on JTA network drive.