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**Jefferson Transit Authority**  
**Resolution No. 20-10**  
**Disposal of Surplus Property**

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**A RESOLUTION** of the Board of Directors of the Jefferson County Public  
Transportation Benefit Area, hereinafter called the "Authority," to  
Dispose of Surplus Property

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**WHEREAS**, according to the Policy for the Disposition of Surplus Property dated  
July 21, 2015, the Board of Directors must approve disposal of all rolling stock; and

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**WHEREAS**, the property listed on the attached Inventory Disposal Forms are  
identified by JTA staff as surplus and is this day presented to the Board of Directors for  
approval; and

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**WHEREAS**, disposal of grant funded property must comply with FTA Circular  
5010;

**NOW, THEREFORE, BE IT RESOLVED** that the designated surplus property  
noted in the attached Inventory Disposal Form will be disposed of in a competitive  
manner chosen by staff to ensure a fair procedure and gain the greatest value.

**CERTIFICATION**

The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson  
County Public Transportation Benefit Area, certifies that the foregoing is a true and  
correct copy of a resolution adopted at a legally convened meeting of the Jefferson  
Transit Authority Board held on June 16, 2020.

  
Chair

excused  
Vice Chair

  
Member

excused  
Member

  
Member

Attest:  
Sj Peck  
Clerk of the Board



Inventory Disposal Form

Items \$5,000 and above Value

**BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Department: Maintenance Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of similar units currently for sale

Was the item(s) purchased with Federal funds?  Yes  No  Unknown Is the item(s) fully depreciated?  Yes  No  Unknown

Is the item(s) at the end of its useful life?  Yes  No  Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed?  Yes  No

Department Supervisor Approval: John Bender General Manager Approval: Stammie Kubler

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (if applicable)	Asset Tag ID# (if applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2004 Gilling Phantom bus	10/2004	\$294,128.09	VIN 15GCA21184111742	Vehicle # 502	\$1,775	Poor	Sold for scrap metal value

**AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Disposal Location & Receiver Signature (or attach receipt): \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Disposed by (JTA Employee): John Bender Payment Received (if applicable): \_\_\_\_\_

\* Attach back up documentation about how fair market value was determined!



# Inventory Disposal Form

Items **\$5,000 and above** Value

**BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Department: Maintenance (41) Employee Requesting Disposal: John Bender

How was Current Market Value established? Kelley Blue Book private party value report

Was the item(s) purchased with Federal funds?  Yes  No  Unknown

Is the item(s) fully depreciated?  Yes  No  Unknown

Is the item(s) at the end of its useful life?  Yes  No  Unknown How did you determine this? Surpassed WSDOT ULB schedule rating

Is Board Approval Needed?  Yes  No

Department Supervisor Approval: John Bender General Manager Approval: Shirley Rubel

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (if applicable)	Asset Tag ID# (if applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
1995 Ford E350 cutaway van	08/1996	\$51,489.01	VIN: FDKE30FXSHB80703	N/A	\$1,022	Poor	Sold for scrap metal value

**AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Disposal Location & Receiver Signature (or attach receipt): \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Disposed by (JTA Employee): John Bender - Maintenance Manager Payment Received (if applicable): \_\_\_\_\_

**\* Attach back up documentation about how fair market value was determined!**



# Inventory Disposal Form

Items \$5,000 and above Value

**BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Department: Maintenance (41) Employee Requesting Disposal: John Bender

How was Current Market Value established? Averaged price of similar units currently for sale

Was the item(s) purchased with Federal funds?  Yes  No  Unknown Is the item(s) fully depreciated?  Yes  No  Unknown

Is the item(s) at the end of its useful life?  Yes  No  Unknown How did you determine this? Unusable for revenue service - not ADA compliant

Is Board Approval Needed?  Yes  No

Department Supervisor Approval: John Bender General Manager Approval: Thomas Puleo

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (If applicable)	Asset Tag ID# (If applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
1967 GMC Old Look bus	02/02	\$168,185.88	VIN: TDH35011041	Vehicle # 1967	\$4,000	Fair	To be sold in public surplus auction

**AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Disposal Location & Receiver Signature (or attach receipt): \_\_\_\_\_ Disposal Date: \_\_\_\_\_

Disposed by (ITA Employee): John Bender Payment Received (if applicable): \_\_\_\_\_

\* Attach back up documentation about how fair market value was determined!



**Inventory Disposal Form**  
 Items \$5,000 and above Value

**BEFORE DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Department: Maintenance (41) Employee Requesting Disposal: John Bender  
 How was Current Market Value established? Averaged price of similar units for sale (305), Kelley Blue Book private-party value report (201-204)  
 Was the item(s) purchased with Federal funds?  Yes  No  Unknown Is the item(s) fully depreciated?  Yes  No  Unknown  
 Is the item(s) at the end of its useful life?  Yes  No  Unknown How did you determine this? Surpassed WSDOT ULB schedule rating  
 Is Board Approval Needed?  Yes  No  
 Department Supervisor Approval: John Bender General Manager Approval: Shirrina Ruvel

Item Description	Date of Purchase (if known)	Purchase Price	Serial # (if applicable)	Asset Tag ID# (if applicable)	Current Market Value*	Item Condition (New, Good, Fair, Poor)	Disposal Method DETERMINED BY FINANCE MANAGER
2007 Chevy Amerivan	12/06	\$44,648.09	VIN: 1GBDV131-57D122955	Vehicle # 305	\$8,333	Fair	To be sold in public surplus auction
2006 Ford E350 XLT	12/06	\$24,325.51	VIN: 1FBSS31L-46DA95763	Vehicle # 201	\$4,216	Fair	To be sold in public surplus auction
2006 Ford E350 XLT	12/06	\$24,325.51	VIN: 1FBSS31L-86DA95765	Vehicle # 203	\$4,216	Fair	To be sold in public surplus auction
2006 Ford E350 XLT	12/06	\$24,325.51	VIN: 1FBSS31L-66DA95764	Vehicle # 204	\$4,216	Fair	To be sold in public surplus auction

**AFTER DISPOSAL PLEASE RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO THE FINANCE MANAGER**

Disposal Location & Receiver Signature (or attach receipt): \_\_\_\_\_ Disposal Date: \_\_\_\_\_  
 Disposed by (JTA Employee): John Bender - Maintenance Manager Payment Received (if applicable): \_\_\_\_\_

\* Attach back up documentation about how fair market value was determined!