

# Jefferson Transit Authority Board

## Remote Special Meeting Minutes

Tuesday, May 19, 2020, 1:30 p.m.

63 4 Corners Road, Port Townsend, WA

### CALL TO ORDER/WELCOME

The meeting was called to order by Jefferson Transit Authority (JTA) Board Chair David Faber at 1:33 p.m. Other members present were Vice-Chair Kate Dean, David Sullivan, Greg Brotherton, Ariel Speser and ATU 587 Representative Nicole Gauthier. A quorum was present.

### STAFF PRESENT

Finance Manager Sara Crouch, Mobility and Outreach Coordinator Miranda Nash, and Executive Assistant/Clerk of the Board Sj Peck.

### PUBLIC COMMENT

Darrell Conder commented on face mask requirements for the buses.

David Faber asked if this can be discussed during the Special Meeting.

David Sullivan stated that the mask discussion cannot be held because this is a special meeting, but facemasks will be on the Board of Health Agenda and transit will be taken into consideration.

### NEW BUSINESS

- a. Resolution 20-08:** Authorizing the General Manager to Sign the 2020 Certifications and Assurances.

Sara Crouch stated that JTA is required to pass the Certifications and Assurances on a yearly bases in order to receive FTA funded grants. This year, a reminder was added to the top of the Certifications stating that non-applicable certifications will not be enforced.

***Motion: David Sullivan moved to approve Resolution 20-08, authorizing the General Manager to sign the 2020 Certifications and Assurances. Greg Brotherton seconded.***

***Vote: The motion carried unanimously, 5-0 by voice vote.***

- b. Resolution 20-09:** Authorizing the Chair of the Authority Board to Sign Grant Agreement PTD0191

Sara Crouch stated that JTA was awarded funding from the CARES Act. JTA is asking the Authority Board to approve the resolution, authorizing the Chair to sign the grant agreement and release the funds.

There was discussion.


**Motion: David Sullivan moved to approve Resolution 20-09, authorizing the Chair of the Authority Board to sign Grant Agreement PTD0191. Ariel Speser seconded. Vote: The motion carried unanimously, 5-0 by voice vote.**

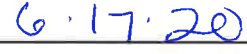
#### PUBLIC COMMENT

There were none.

#### ADJOURNMENT

The meeting was adjourned at 1:52 pm. The next regular meeting will be held on Tuesday, June 16, 2020, at 1:30 p.m.

  
\_\_\_\_\_  
SJ Peck, Clerk of the Board

  
\_\_\_\_\_  
Date