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Jefferson Transit Authority
Resolution No. 20-15
Adopting the Transit Development Plan 2020-2025 & 2019 Report

*A RESOLUTION of the Authority Board of the Jefferson County
Public Transportation Benefit Area to adopt the
2019-2024 Transit Development Plan*

WHEREAS, Jefferson Transit Authority (JTA) is required to adopt and submit a six-year Transit Development Plan to the Washington State Department of Transportation prior to September 1st each year per RCW 35.58.2795; and

WHEREAS, JTA has prepared its annual Transit Development Plan which is attached hereto; and

WHEREAS, a public hearing was held on August 18, 2020, to admit testimony for and against the elements of its Plan;

NOW, THEREFORE, BE IT RESOLVED that the Jefferson Transit Authority Board does hereby adopt the attached 2019-2024 Transit Development Plan.

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CERTIFICATION

The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson County Public Transportation Benefit Area, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Jefferson Transit Authority Board held on this 28th day of August 2020.


Chair


Member


Member

excused
Vice-Chair


Member

Attest: 
Clerk of the Authority



634 Corners Road, Port Townsend, WA 98368

Foreword to Jefferson Transit Development Plan 2020-2025

The COVID-19 pandemic has presented numerous challenges to public transportation. Economic uncertainty, safeguarding public health, elevated unemployment, staff safety and health, a drastic reduction in ridership, are only a few of the concerns being addressed by transit staff on a daily basis in 2020. In response to this landscape, the JTA has had to make temporary cuts in service and moved to a temporary fare-free model.

In spite of the current crisis, JTA has not lost sight of its vision for a more vital, sustainable, and equitable future, and remains committed to being a leader in reducing greenhouse gasses, as well as mitigating further challenges posed by the existential threat of climate change.

Since October 2019, Authority Board and JTA staff have been working with Fehr & Peers, to develop a 20-year Long Range Comprehensive Plan that will incorporate the philosophies and values held dear by our public commenters. The Authority Board is also strongly committed to including meaningful input from JTA's newly revived Citizens Advisory Committee throughout this planning process. Once finished, this plan will significantly affect the tenor of all other planning documents developed going forward.

JTA remains committed to finding ways to reduce JTA's carbon footprint. A study on the feasibility of incorporating electric vehicles into our bus fleet is currently underway. Four new clean fuel bio-diesel buses will be delivered in August 2020 and will significantly reduce carbon emissions compared to the aging bio-diesel units they will be replacing.

The COVID-19 Pandemic has forced us JTA to delay our work on a Long-Range Comprehensive Plan and an Electric Vehicle Study. JTA had planned to have both documents completed or close to completion in order to guide the development of the 2020-2025 Transit Development Plan. We are eager to resume this work. As soon as we can refocus attention from the crisis at hand, JTA will move forward with these projects so that we can fulfill our duty of innovating to address concerns about the environment, increased ridership, and equity access shared by all.

With gratitude and in solidarity,

Jefferson Transit Authority Board

JEFFERSON TRANSIT

63 Four Corners Road
Port Townsend, WA 98368

Transit Development Plan 2020-2025 & 2019 Annual Report



Prepared by Jefferson Transit Staff
Date of Public Hearings: August 28, 2020
Adopted on: August 28, 2020
Resolution 20-15

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Section I: ORGANIZATION

Jefferson Transit Authority (JTA) is a public transportation benefit area authorized under RCW 36.57A; established in 1980 with a voter-approved 0.3% transit sales and use tax. Jefferson Transit began revenue service in eastern Jefferson County in May 1981 and along the Pacific Coast in January 1995. In September of 2000, Jefferson County voters approved an additional 0.3% transit sales and use tax, for a total of 0.6%. In February of 2011, voters once again showed their support of Jefferson Transit and approved another 0.3% increase, resulting in a total of 0.9% transit sales and use tax. That brought the JTA sales tax revenue to the legislated maximum limit; generating \$0.09 of transit revenue on every \$10.00 of retail sales.

The Jefferson Transit Authority Board is comprised of all three Jefferson County Commissioners, two appointed City of Port Townsend Council members, and one non-voting member representing the interests of the Amalgamated Transit Union #587. Board meetings are held the third Tuesday of every other month.

As of December 31, 2019, Jefferson Transit employed 47 full-time equivalent employees, with a head count of 53 people. Details for these statistics are shown in the table below.

Department	Head Count	FTE (based on 40 hour week)
Operations Fixed route	19	16.61
Operations Dial-a-ride	2	2
Operations Jefferson Transit Olympic Connection	3	2.86
Jefferson Transit Olympic Connection Supervisor	1	0.50
Dispatch, Field Supervisor & Customer Service	6	5.13
Vehicle Maintenance	6	5
Non-Vehicle Maintenance	5	4.5
Operations & Maintenance Management	4	4
General	5	4.4
General Management	2	2.00
Total	53	47
ATU 587 Represented Staff (from above list)	37	
Non-Represented Staff (from above list)	16	

Section II: PHYSICAL PLANT

Jefferson Transit's Multi-Modal Facility, including a 100-space Park & Ride, administrative offices, and maintenance and operations facility is located at 63 Four Corners Road in Port Townsend, Washington.

Jefferson Transit also owns and operates a 252-space and 7-ADA space Park & Ride lot and transit center located at Haines Place in Port Townsend.

Jefferson Transit's West End service, Jefferson Transit Olympic Connection (JTOC), operates out of a facility leased from the Quileute Valley School District in Forks.

Section III: SERVICE CHARACTERISTICS & FARE STRUCTURE

Jefferson Transit Authority operates in Jefferson County, Washington. The county encompasses just under 1,804 square miles of land area and is divided by the Olympic Mountain range. The Olympic National Park, Olympic National Forest, and State Land cover 75 percent of Jefferson County. Jefferson Transit Service Area covers 259 square miles.

Jefferson Transit provides a variety of public transportation services that include fixed-route, route deviated, and vanpool, with both regional and intercity bus connections. In 2019, eight fixed-routes (including deviated fixed-routes) operated Monday through Friday from approximately 6:00 a.m. to 8:00 p.m.; all routes operated on Saturdays on a slightly reduced schedule.

JTA connects the Olympic Peninsula by partnering with four other public agencies and Washington State Ferries. JTA utilizes the Viking Transit Center for our (Route #7) ensuring the Olympic Loop service continues with Kitsap Transit. JTA also utilizes the Sequim Transfer Center for our (Route #8) ensuring the Olympic loop service continues with Clallam Transit.

Jefferson Transit operates route-deviated services south of Highway 104 in Eastern Jefferson County and between Forks and Amanda Park, on Highway 101, in Western Jefferson County Monday through Saturday.

ADA paratransit service, Dial-A-Ride, is provided by Jefferson Transit. Service levels and geographic coverage provide full compliance with federal ADA complementary paratransit regulations. Jefferson Transit travels beyond the ADA $\frac{3}{4}$ mile requirement by providing one-day per week service to Kala Point, Marrowstone Island, and Cape George.

Fare structure for Jefferson Transit at 2019 year-end:

East Jefferson County

Day Pass

Adult Fare	\$1.50
Reduced Fare*	\$1.00
Add Out-of-County Boarding Fare to above fare	\$1.00
Out of County Pass	\$2.50

Monthly Passes

Full Fare	\$24
Reduced Fare	\$12
Monthly Commuter Pass	\$36
Monthly Reduced Fare Commuter Pass*	\$20
3-Month College Pass (must provide proof of enrollment)	\$50

Annual /Seasonal Passes

Annual Full	\$230
Annual Reduced Fare	\$115
Annual Full Fare Commuter	\$345
Annual Reduced Fare Commuter	\$192
Youth Summer Pass**	\$ 20

Dial-A-Ride

1-Way Trip	\$ 1
10 Trip Convenience Punch Card	\$10
20 Trip Convenience Punch Card	\$20

West Jefferson County (Jefferson Transit Olympic Connection)

Adult Fare 1-Way	\$0.50
Adult Fare Day Pass	\$0.75
Reduced Fare*	\$0.25
Punch Pass (convenience passes)	\$5 or \$10
Monthly Pass	\$15
Reduced Monthly Pass*	\$ 7
Youth Summer Pass**	\$20

*Reduced Fares are available for people with disabilities, youth 18 years and under, adults 60 years and older.

**Summer Youth Pass: \$20.00 (Memorial Day through Labor Day) good on Jefferson (east and west), Mason, Clallam and Grays Harbor Transit. (7-18 years)

Note: JTA recognizes the singular Peninsula College transportation fee sticker adhered to the face of a valid student identification card as regular or premium fare on fixed-route transit.

Section IV: SERVICE CONNECTIONS

Jefferson Transit connects passengers to major hubs six days a week, Monday thru Saturday. The shuttle buses in Port Townsend provide frequent connecting service to the Port Townsend/Coupeville Washington State Ferry terminal. Jefferson Transit connects with Kitsap Transit in Poulsbo; Clallam Transit in Sequim; and Mason Transit at Triton Cove. The Jefferson Transit Olympic Connection, a 64-mile route that travels between Forks and Amanda Park, links Grays Harbor Transit with Clallam and Jefferson Transits. Through these connections, passengers can get to medical specialists in the urban areas, catch a flight at SeaTac International Airport or a bus at the Seattle Greyhound terminal. Our economy benefits from the many travelers who use transit to get to the Olympic Discovery Trail; Victoria, BC; the Pacific Beaches or any of the other many scenic locations on the Olympic Peninsula.

JTA coordinates its routes to provide service to educational institutions such as the Port Townsend public schools, Chimacum High School, Quilcene High School, and to Peninsula College in Port Townsend and Port Angeles (via Clallam Transit). It also connects to the Washington State University Cooperative Extension at Port Hadlock.

Life services are also incorporated into the routes such as the Port Townsend Food Bank, Jefferson County Courthouse, Jefferson County Library, Jefferson County Hospital, and the various grocery stores. Routes also stop at popular destinations such as Fort Worden, Jefferson County Fairgrounds, and Dosewallips State Park.

Jefferson Transit's HPTC Park & Ride in Port Townsend serves as a connection point for the Olympic Discovery Bicycle and Pedestrian Trail. Jefferson Transit's 63 4 Corners Park & Ride serves as connection point to the Dungeness Greyhound bus line. All of Jefferson Transit fixed route vehicles are equipped with bicycle racks.

Service Connections:

Jefferson Transit connects the Olympic Peninsula by providing bus connection services to the following transportation facilities:

- Port Townsend Shuttle with connections to Washington State Ferries (WSF) bus routes
- Viking Transit Center in Poulsbo with connections to Kitsap Transit (KT), WSF and other KT bus routes
- Sequim Transfer Center with connections to Clallam Transit (CT) and other CT bus routes
- Forks Transfer Center with connection to CT and Amanda Park with connections to Grays Harbor Transit
- Service to Brinnon with connections to Mason Transit (MT) and other MT bus routes
- Haines Place Transit Center with connections to other JT bus routes
- 63 Four Corners Park and Ride with connections to Dungeness Line

Section V: ACTIVITIES & ACCOMPLISHMENTS IN 2019

Improve mobility in small urban and rural areas. Jefferson Transit representatives interacted with the public at several community sponsored events and public meetings. Jefferson Transit represented itself at the Jefferson County Farmers' Market, the Jefferson County Fair, the Port Townsend Rhododendron Parade, and the Port Townsend Wooden Boat Festival. Information was collected at these special events including counting the number of visitors to the booths and comments from the public regarding current service and requests for future service.



JTA participated in the Grand Opening of the 2019 Port Townsend Farmer's Market and exhibited its "1967" bus in the Jefferson County Fair

Jefferson Transit's public outreach focus continues to be providing residents of Jefferson County a ride to school, work, life services, and recreation. The "Try Transit" campaign was launched in June of 2014 and has continued through 2019. Art work promoting this slogan is displayed on the back of many JTA buses.

A transit bus and staff helped the Port Townsend Kiwanis collect toys for the U.S. Marine Corps Toys for Tots program.



December 2019 Toys for Tots

Jefferson Transit's General Manager is currently a member of the Port Townsend Sunrise Rotary, Jefferson County Climate Action Committee, the Peninsula Regional Transportation Planning Organization, and the Port Townsend Chamber of Commerce. The General Manager and the Finance Manager also sit on the Washington State Transit Association Board and the Washington State Transit Insurance Pool Board.

The Mobility Coordinator is the Secretary of the DASH board. The Operations Manager is also a member of the Jefferson County Council for the Blind.

In 2019 Jefferson Transit accomplished the following:

- In November Jefferson Transit completed installation of a prefabricated two stall restroom at the Haines Place Transit Center.
- Maintained a second tier of Paratransit service providing weekly service to ADA eligible passengers residing outside of the ADA mandated service area, e.g. Kala Point, Marrowstone Island, and Cape George.
- Continued to meet EnviroStar goals.
- Continued to use a Biodiesel at a B5 (5%) fuel mix in the Port Townsend-based fleet.
- Completed CDL training for three maintenance employees.
- Provided outreach to the community through presence and information at community events including the Jefferson County Fair, the Port Townsend Wooden Boat Festival, Port Townsend's Rhododendron Parade, Farmers' Market, and the Toys for Tots program.
- Participated in an online regional ridesharing network that now covers Washington, Oregon, and part of Idaho.
- Provided 271,970 fixed route, route-deviated and paratransit passenger trips.
- JTA began work with Fehr & Peers in July 2019 on a 20 year Comprehensive Long Range Plan. January 2020 saw the first public open house, held for the purpose of gathering input from the general public, and where they would like to see JTA improve their service in the future.
- Held the first meetings of JTA's new Citizen's Advisory Committee in August and November 2019.
- Continued to work closely with the Peninsula Regional Transportation Planning Organization.
- JTA continued to print cost effective full-color bus schedules on recyclable coated paper. The latest version was released May 2019.
- JTA continued membership with MRSC Rosters.



HPTC Public Restroom

- Continued to support the Clallam Transit Interlocal Agreement for the West End Service.
- JTA continued to recognize the singular Peninsula College transportation fee sticker adhered to the face of a valid student identification card as regular or premium fare on fixed-route transit. JTA is reimbursed in accordance with Peninsula College Interlocal Agreement for the college student travel per academic quarter.



Salish Coast Elementary Bus Shelter

- Provided transportation for the Wooden Boat Festival in September, boarding 4,979 passengers between Friday, Saturday and Sunday. There has been a consecutive increase in ridership since 2013.
- JTA held the annual All Staff Training on November 11, 2019, which included presentations on:
 - Verbal De-escalation Training
 - FTA Drug and Alcohol Policy Update
 - CPR and First Aid Certification
 - IT continued steps to improve server and network reliability and to improve software security.
- JTA continued to contract a service provider through WSTIP to provide periodic safe driver testing for

vanpool drivers.

- JTA contracted with Suppression Systems, Inc, to install a dry agent fire suppression system in the JTA Server Room.
- Two Schetky Cutaway Vans were purchased using JTA funds and put into service in December 2019.
- JTA installed an outlet at its fuel island station so the Diesel Exhaust Fluid (DEF) pump could be plugged in, increasing the efficiency of the bus fueling/DEF refill process.
- JTA continued to subscribe to RouteMatch, which provides drivers and dispatch service reliability, incident alerts, reporting processes with dashboards and tablets.
- Continued to improve ridership through technology.
- In June 2019 JTA worked with the Jefferson County Farmer's Market to move the growing Wednesday Farmers Market to the Haines Place Transit Center.
- Installed a bus shelter at the new Salish Coast Elementary School
- Purchased Remix software to help streamline its planning process for new and revised routes.
- Purchased SMARSH archiving software in anticipation of launching JTA social media via Facebook and Twitter.



Schetky Cutaway for DAR Service

In 2019 JTA was awarded five main grants which maintain funding through 2021. The following table shows the grants JTA was awarded:

Grant Source	Grant	Grant \$	JTA's Match \$
2019-2021 Public Transportation Consolidated Grant	East Jefferson Operating	\$2,674,612	\$4,983,687
2019-2021 Public Transportation Consolidated Grant	West Jefferson Operating (JTOC)	\$388,310	\$465,187
2019-2021 Public Transportation Consolidated Grant	Two Heavy-Duty 30' and Two Heavy-Duty 35' Buses	\$1,567,836	\$391,959
2020-2023 Surface Transportation Program (STP)	One Heavy-Duty Bus	\$419,301	\$65,440
Total		\$5,050,059	\$5,906,273

Due to the 2020 COVID-19 Pandemic, the Grant Funding listed changed for operating grants. In April 2020 Jefferson Transit was awarded funding from the CARES Act to help pay for expenses/lost revenue related to the pandemic. The economic impact to Jefferson Transit's sales tax revenue is unknown at this time. Jefferson Transit closed customer service, cut 60% of on the road service, mandated back entry door boarding/alighting (except for ADA passengers), and stopped collecting fares in order to lessen potential exposure to employees and comply with Governor Inslee's Stay Home, Stay Healthy declaration. Jefferson Transit, with the support of the CARES Act, was able to avoid mass layoffs for operations and maintenance staff. Jefferson Transit will be requesting reimbursement from CARES Act grant funding rather than from Consolidated Grant funding for Quarter 2 (April-June 2020). Please see revised funding breakdown below:

Grant Source	Grant	Grant \$	JTA's Match \$
2019-2021 Public Transportation Consolidated Grant	East Jefferson Operating	\$2,674,612 \$2,340,286	\$4,983,687 \$4,935,139
2019-2021 Public Transportation Consolidated Grant	West Jefferson Operating (JTOC)	\$388,310 \$339,771	\$465,187 \$407,039
2020 CARES Act Grant	East/West Jefferson; Operating or Capital	\$1,167,962	\$-0-
2019-2021 Public Transportation Consolidated Grant	Two Heavy-Duty 30' and Two Heavy-Duty 35' Buses	\$1,567,836	\$391,959
2020-2023 Surface Transportation Program (STP)	One Heavy-Duty Bus	\$419,301	\$65,440
Total		\$5,835,156	\$5,799,577

Section VI: PROPOSED ACTION STRATEGIES & GOALS 2020-2025

Goals, Mission and Strategies, 2020-2025

The Washington State Department of Transportation requires that transit agencies report their progress towards accomplishing the state's public transportation objectives. These objectives are identified in *Washington State's Transportation Plan*. Jefferson Transit's actions and strategies over the coming six years will be guided by the organization's mission statement and goals which are consistent with Washington State goals, enabling personal mobility, partnering with communities, establishing sustainable financial stability supporting economic opportunity, protecting the environment, conserving energy and protecting our investments.

Additional unfunded projects may be completed as funding becomes available. Conversely, some projects may be postponed if anticipated revenues decrease.

Jefferson Transit's Mission is to provide reliable, safe, friendly, comfortable public transportation service in Jefferson County that is cost effective, reduces energy consumption and contributes to the cultural and economic betterment of the residents of Jefferson County.

The proposed changes in this plan are action strategies that reflect upon the following state Transportation Service Objectives and Goals.

1. Preservation

To maintain, preserve, and extend the life and utility of prior investments in transportation systems and services.



Preserve existing transportation service levels: Jefferson Transit made no service cuts in 2019. JTA will continue to be diligent controlling costs and finding savings.

ADA Paratransit Services: In areas that have fixed route service, ADA paratransit service provides safe, effective and efficient door-to-door (line of sight) specialized transportation

service, fully compliant with ADA requirements, for people unable to utilize the fixed route system. This service is provided within a ¼ mile boundary of the fixed route service routes.

Fully Accessible Rural Fixed Route Service: Make general public services as attractive and usable as possible for seniors and people with special needs and promote them as the preferred mobility option. Continued efforts will be made to add passenger amenities (shelters & benches) and accessibility enhancements.

Jefferson Transit will analyze fixed route service performance standards. These standards help guide future service adjustments and assist in the decision making process for service expansion, reduction or elimination.

Jefferson Transit will continue to offer transit services to non-traditional customers via the van pool program.

Improvements to Specialized Transportation Service: Continually refine specialized transportation operating methods, using technology where appropriate, to enhance service quality, customer service, and efficiency.

Jefferson Transit works closely with city and county agencies to promote integrated community design, land use, and transportation investments that improve the quality of life. In addition, Jefferson Transit will work to secure appropriate mitigations (shelters, pullouts, etc.) from land use development.

Preserve existing public transportation facilities and equipment

In 2020-2025 vehicles and other equipment will continue to be maintained; Jefferson Transit will continue to seek funding and build reserves to be used for scheduled replacement or refurbishment of equipment as illustrated in Section VII, Rolling Stock. Jefferson Transit's maintenance department has an aggressive preventative maintenance program for all vehicles. This program has extended the life of our fleet, from the federal life of 12 years to far beyond that and added millions of miles. Jefferson Transit will continue to provide preventive maintenance on its operations base and its park & ride facilities, as well as replacing office and maintenance equipment to maintain industry standards.

Efforts will continue to identify and secure outside funding sources for the ongoing operation of the West Jefferson fixed-route-deviated service.

2. Safety

To provide for and improve the safety and security of transportation customers and the transportation system.



Below is a chart of JTA's 2013 thru 2019 safety record.

Year	Preventable Accident	Non-Preventable Accident	Passenger Event	Employee Injury
2013	0	0	0	0
2014	3	3	3	1
2015	2	2	2	0
2016*	4	1	7	1
2017*	4	2	2	0
2018*	3	1	0	0
2019*	3	2	3	0

** Figures for 2016 - 2019 reflect data taken from JTA reporting software.
Tracking methodology changed to include more diverse instances.*

Jefferson Transit monitors all service on a daily basis to ensure the safety of passengers and employees. We participate in local and regional efforts to increase and improve security components on routes, at the HPTC Park & Ride, and at bus stop locations throughout the service area.

Jefferson Transit is working collaboratively with the local law enforcement agencies and emergency services to ensure the safety of the community.

Jefferson Transit has increased security for passenger and operators by installing camera & video surveillance equipment to the entire fleet.



All Staff Training; November 11, 2019

3. Mobility

To improve the predictable movement of goods and people throughout Washington State.



Effective Community-based Design: Jefferson Transit provides viable connections throughout the Olympic Peninsula offering coordinated connections with Mason, Kitsap, Clallam and Grays Harbor Transit systems and the Washington State Ferries.

Jefferson Transit constructed a trail at its 63 4 Corners facility that will eventually connect with the Larry Scott Trail to Port Townsend. This trail will eventually provide a link to the Olympic Discovery Trail.

Improve mobility in small urban and rural areas: As part of an ongoing comprehensive service planning effort, Jefferson Transit will continue investigating opportunities for such enhancements as incremental service improvements for the Tri-Area (Port Hadlock, Irondale and Chimacum) and implementing efficiencies in all other routes

Jefferson Transit continues to be actively involved with local committees to identify service strategies and coordination for special needs populations and will continue to seek special needs funding from state, federal and private sources where possible. Collaboration occurs among federal, tribal, state, regional, local and private sector partners.

Service Marketing and Public Involvement: Keep the public informed regarding transit operations and policies and encourage community involvement. Rigorously promote and market the use of transit services. Continually work to increase system ridership. Jefferson Transit has also accomplished the following:

- Engage in at least five community events for educational purposes.
- Collect community feedback through Surveys, Interviews and Focus Groups. Added the ability for riders to subscribe to Rider Alert notices on the website.
- Revamped the schedules on the website for easier navigation and view-ability.
- Continue to use the successful Try Transit slogan.



4. Environment

To enhance Washington's quality of life through transportation investments that promote energy conservation, enhance healthy communities, and protect the environment.



Jefferson Transit remains committed to obtaining no-omissions buses. Jefferson Transit has retained the services of TranspoGroup to conduct an Electric Vehicle Feasibility Study. Jefferson Transit continues to research opportunities to bring this technology to the community. In March 2020, Jefferson Transit submitted an application for a Low-No Emissions Grant in hopes of obtaining funding for the purchase of battery electric buses.

Maintain Air Quality: Transportation services and facilities help maintain air quality by meeting air quality health standards. Jefferson Transit will continue to search for technologies and or fuels that will reduce emissions. (Jefferson Transit currently uses a B5 (5%) Biodiesel fuel in our Port Townsend-based fleet to improve air quality emissions.) Jefferson Transit has implemented a policy to reduce idle time, therefore, reducing emissions.

Meet State Water Quality Standards: Jefferson Transit services and facilities help maintain water quality by meeting water quality standards.

Reuse and Recycle Resource Materials: Jefferson Transit services and facilities prudently use, reuse, and recycle resource materials. Jefferson Transit is proud to continually have been awarded a 5-star EnviroStar rating in Jefferson County. Jefferson Transit views sustainability as an important element of design criteria for transit facilities and has incorporated green building design standards in the new maintenance/operations facility.

Congestion Relief: Jefferson Transit operates with minimal delay and continual reduction in the societal, environmental, and economic costs of congestion.

Reduce SOV Use and Implement Commute Trip Reduction Methods:

The Washington State Legislature passed the **Commute Trip Reduction (CTR)** Law in 1991 to call on employers to encourage their workers to drive alone less often, reduce carbon emissions and keep the busiest commute routes flowing.

Jefferson Transit encourages and considers a variety of methods and ideas to promote the reduction of single occupancy (SOV) vehicle use such as:

- Carpool, Vanpool, Bus, Bicycle, or Walk
- Encourage Rideshare Online
- Develop a bus mentor program to motivate new riders to try transit
- Continue to market and expand the Vanpool program
- Work with local employers to offer incentives
- Work with the Jefferson County Climate Action Committee to develop ways to reduce SOV use
- Continue to partner with employers, local governments and the Regional Transportation Planning Organization (RTPO) to ensure local and regional coordination of transportation plans

5. Stewardship

To continually improve the quality, effectiveness, and efficiency of the transportation system.



Jefferson Transit will continue operational and planning coordination with the region's other public transportation providers, including Washington State Department of Transportation, Clallam, Kitsap, Mason, and Grays Harbor Transit, and the Washington State Ferries. Jefferson Transit will continue to participate in Jefferson County's transportation planning initiatives with the City of Port Townsend and Jefferson County.

Jefferson Transit's six-year planning horizon includes delivery of a new public restroom facility at the Haines Place Transit Center. Restroom construction was completed in November 2019.

6. Economic Vitality

To promote and develop transportation systems that stimulate, support, and enhance the movement of people and goods to ensure a prosperous economy.



Connecting local economies: Jefferson County has the benefit of being at the hub of the Olympic Peninsula. Jefferson Transit connects with Clallam, Grays Harbor, Island, Kitsap and Mason transits. Jefferson Transit also connects with the Washington State Ferry System in Port Townsend.

Jefferson Transit continues to build relationships with the local transit agencies to better understand interdependent growth opportunities.

Commuter service: Job markets are vastly dispersed throughout Jefferson County, along with its residents. Many residents cannot afford self-reliant transportation, or they are eager for a more efficient means to travel. Jefferson Transit supports and continues to reach out to local commuters.

Support for Tourism: Recreational travelers have convenient and inviting access to tourist destinations, including a Park & Ride facility to allow parking recreation vehicles while visiting Historic Port Townsend.

Section VII: 2020-2025 SERVICES, FACILITIES & EQUIPMENT

The proposed changes 2020-2025, identified in Section VII, are actions and strategies that reflect the state public transportation goals and policy objectives as well as Jefferson Transit's priorities. It also identifies the methods and materials needed to achieve them. Many of the projects will require funding beyond what is currently available, or will require more funding than is anticipated to be available in the near term. A list of unfunded projects & service requests, both capital and operational, is included in Appendix A.

Capital Projects – System Wide:

- Install Camera Security Systems Jefferson Transit Multi-Modal Facility and Haines Place Transit Center.
- Procure Finance/Maintenance Software.
- Complete Electric Vehicle, Electric Vehicle Chargers & Infrastructure study.
- Complete design for Additional Maintenance Bay at 63 4 Corners Facility.
- Complete design for Haines Place Transit Center bus loop reconfiguration.
- Install new flooring and customer service desk at Haines Place Transit Center facility.

Capital Assets – Other Building & Structures:

- Jefferson Transit has plans to implement several HPTC Park & Ride upgrades including:
 - Lighting Upgrades – replacing expensive current parking lot lights with LEDs
 - Remove trees that are pulling up concrete on the sidewalk portion of the bus-turnaround to avoid hazards.
 - Paint Haines Place Transit Center building and shelters/structures.
- Install radio repeater between Port Townsend and Sequim so dispatch and route deviated buses can better communicate on the radios.

Capital Assets – Revenue Vehicles:

- Continue to research No-Emission bus integration into its fleet. Based on the outcome of grant funding and solid infrastructure, future purchases of fixed route No-Emission vehicles are being considered.
- JTA was approved to purchase two 30' and two 35' Heavy Duty transit buses in September 2019 on consolidated grant PTD 0143. Delivery is anticipated in late 2020.
- JTA ordered a trolley for its downtown Port Townsend route in August 2019. Delivery is expected in July 2020.

Capital Assets – Service Equipment:

- Additional projects, listed in Appendix A, may be completed as funding becomes available. Conversely, some projects listed below may be postponed if anticipated revenues decrease. The accomplishments and actions completed in 2019 are listed in Section V of this document.



Services

Expansion 2020-2025

- Explore ways to expand bicycle-rider options for using transit.
- Create a commuter route to meet the Kitsap Transit Kingston Fast Ferry to Seattle.
- Contact local businesses to promote employee ridership programs.
- Continue to develop and improve the marketing plan to include online outreach and social media.
- Identify and market links between transit and trails for bicycle riders and pedestrians.
- Annually review funding opportunities to reinstate and expand service & improvements.
 - Increase frequency of commuter routes.
 - Restore service levels and ridership to those seen prior to COVID-19 pandemic and resulting service reduction.
- Planning:
 - Work with developers and local governments to add service, shelters, bus pullouts, rider-controlled light signals at stops, etc., to new commercial areas and housing developments as appropriate.
 - Explore alternate bus routes to service Upper Sims Way business district in Port Townsend.
 - Continue work with Fehr & Peers on the development of a long range plan. Incorporate input from the public via surveys, open houses and interaction with the Citizens Advisory Committee.

Facilities

Expansion 2020-2025

- Enhance Haines Place Transit Center configuration to increase capacity.
- Upgrade the Jefferson Transit Multi-Modal Facility and Haines Place Transit Center to operate EV Charging Infrastructure.
- Add third maintenance bay to the Jefferson Transit Multi-Modal Facility.
- Add automatic bus wash to the Jefferson Transit Multi-Modal Facility.
- Improve 63 4 Corners Olympic Discovery Trail easement to full paved use by 2022
- Improve bus pullout areas along state, county and city right-of-ways.
- Add shelters, i-Stops, and/or bicycle lockers at the following possible locations in East Jefferson County: Swansonville Road, Taylor & Washington, Umatilla & San Juan, McPherson & 14th, and at the Brinnon Store. Continue to install solar lighting in shelters.
- Improve HPTC Park & Ride facility by upgrading the shelters to improve wind and rain coverage.
- Add other Park & Ride improvements where possible that continue to serve the needs of the community and surrounding area.
- Continue to partner with community organizations for various activities.
- Add Park & Ride areas through public/private partnerships in the following areas:
 - Dabob Road to serve the Toandos Peninsula
 - Highway 104 and Hood Canal Bridge
 - Hadlock Chimacum area
 - Chimacum Light
- Continue to perform quality bus maintenance, fueling, and washing.
- Construct an automatic bus washing system at 63 4 Corners.

Equipment - Rolling Stock

Note: Heavy-duty and medium-duty buses are also referred to as large transit coaches.

This six-year plan supports maintaining existing service and expanding vanpool service. It is anticipated that vanpool expansion funding will be available at 100%, some buses and coaches will be funded at 100%, and some will require a 20% match from Jefferson Transit.

Preservation & Expansion 2020-2025

Planned Vehicle Orders	2020	2021	2022	2023	2024	2025
Replacement Large Transit Coaches	4	1	2	0	2	0
Replacement Large Transit Electric Coaches	0	1	1	1	1	1
Replacement Medium-Duty Cutaways	0	2	0	2	0	2
Replacement Dial-a-Ride Cutaways	0	0	0	2	0	2
Replacement Dial-a-Ride Vans	0	4	0	0	4	0
Replacement Vanpool Vans	2	2	2	2	2	0
Expansion Vanpool Vans	0	0	2	0	2	2
Expansion Large Transit Vehicles	2	0	2	0	0	0

Equipment - Other than Rolling Stock

Preservation & Expansion 2020-2025

- Improve radio system, include West Jefferson service
- Add vehicle location capability to radio system & fleet (automated vehicle locator (AVL))
- Upgrade web & phone system to provide auto call reservations for Dial-a-Ride, trip planning & other interactive features

Section VIII: CAPITAL IMPROVEMENT PROGRAM / BUDGET

	Actual 2019	Budgeted 2020	Proposed 2021	Proposed 2022	Proposed 2023	Proposed 2024	Proposed 2025
Preservation							
Transit Base Preserve & Upgrade	\$36,616	\$94,340	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Passenger Amenities & Services	\$120,773		\$50,000	\$100,000	\$50,000	\$50,000	\$50,000
Maintain Equipment	\$0	\$143,468	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Replacement Service Vehicles	\$19,975		\$80,000	\$60,000	\$60,000	\$60,000	\$60,000
Large Transit Coaches	\$0	\$1,959,795	\$500,000	\$1,000,000	\$0	\$1,000,000	\$0
Large Transit Electric Coaches	\$0		\$700,000	\$700,000	\$700,000	\$700,000	\$700,000
Medium-Duty Cutaways	\$0	\$0	\$250,000	\$0	\$250,000	\$0	\$250,000
DAR Cutaway Vehicles	\$185,172	\$0	\$0	\$0	\$180,000	\$0	\$0
DAR Vans	\$0	\$0	\$180,000	\$0	\$0	\$180,000	\$0
Vanpool Vans	\$0		\$0	\$60,000	\$0	\$60,000	\$71,500
Preservation Totals	\$362,536	\$2,197,603	\$1,860,000	\$2,020,000	\$1,340,000	\$2,150,000	\$1,231,500
Expansion							
Passenger Amenities & Services	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Equipment/Service Vehicles	\$3,260	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Large Transit Coaches	\$0	\$836,394	\$0	\$1,000,000	\$0	\$0	\$0
New Facility Design/Construction	\$16,181	\$575,000	\$0	\$1,600,000	\$1,500,000	\$0	\$2,000,000
63 4 Corners EV Infrastructure	\$79,362	\$0	\$0	\$0	\$0	\$1,500,000	\$0
Enhance Haines Place Park & Ride	\$0		\$0	\$500,000	\$1,500,000	\$75,000	\$250,000
HPTC EV Infrastructure	\$0		\$1,500,000	\$0	\$0	\$0	\$0
ITS Improvements	\$10,900	\$175,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
Transit Shelters & I-Stops	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Vanpool Vans	\$0	\$0	\$0	\$60,000	\$0	\$60,000	\$0
Expansion Totals	\$30,341	\$1,661,394	\$1,720,000	\$3,380,000	\$3,220,000	\$1,855,000	\$2,470,000
Total Capital Expense	\$392,877	\$3,858,997	\$3,580,000	\$5,400,000	\$4,560,000	\$4,005,000	\$3,701,500
Anticipated Capital Grant Revenues	\$0	\$1,987,137	\$2,864,000	\$3,320,000	\$3,648,000	\$3,204,000	\$2,961,200
Anticipated Capital Reserve Used	\$392,877	\$1,871,860	\$716,000	\$2,080,000	\$912,000	\$801,000	\$740,300

2022-2025 Proposed Construction Projects include 3rd Maintenance Bay; Reconfigure HPTC; EV Infrastructure at 63 4 Corners and HPTC; Facilities Building on adjacent property

2024 Proposed Construction Project - New Wash Bay at 63 4 Corners

Section IX: OPERATING DATA

	2019	2020	2021	2022	2023	2024	2025
Fixed-Route							
Revenue Hours*	17,176	14,600	17,176	17,176	17,520	17,870	18,049
Revenue Miles*	454,661	386,462	454,661	454,661	459,208	463,800	468,438
Passenger Trips	243,643	121,822	134,004	147,004	176,885	229,950	241,448
Fatalities	0	0	0	0	0	0	0
Reportable Injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline	0	0	0	0	0	0	0
Biodiesel Fuel Consumed	81,924	69,635	81,924	81,924	83,562	85,234	86,086
Diesel Fuel Consumed	0	0	0	0	0	0	0
Route-Deviated							
Revenue Hours	4,652	2,326	2,559	2,814	3,377	4,391	4,610
Revenue Miles	143,435	71,718	78,889	86,778	104,134	135,374	142,143
Passenger Trips*	15,446	7,723	8,495	9,345	11,214	14,578	15,307
Fatalities	0	0	0	0	0	0	0
Reportable Injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline	0	0	0	0	0	0	0
Biodiesel Fuel Consumed	0	0	0	0	0	0	0
Diesel Fuel Consumed*	13,853	6,927	7,619	8,381	10,058	13,075	13,729

*Due to COVID pandemic, we believe it will take some time to regain ridership on Fixed Route.

Section IX: OPERATING DATA - Continued

	2019	2020	2021	2022	2023	2024	2025
Dial-A-Ride							
Revenue Hours*	6,074	3,887	6,134	6,196	6,258	6,320	6,383
Revenue Miles*	55,430	35,475	55,984	56,544	57,110	57,681	58,257
Passenger Trips (Plus 1%)*	12,881	8,244	13,010	13,140	13,271	13,404	13,538
Fatalities	0	0	0	0	0	0	0
Reportable Injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline*	2,468	1,579	2,492	2,517	2,542	2,568	2,593
Biodiesel Fuel Consumed*	3,961	2,535	4,001	4,041	4,081	4,122	4,163
Diesel Fuel Consumed	0	0	0	0	0	0	0
Vanpools	+0 Van	+0 Van	+0 Van	+0 Van	+0 Van	+0 Van	+0 Van
Revenue Hours	938	797	938	938	938	938	938
Total Vehicle Miles	39,746	33,784	39,746	39,746	39,746	39,746	39,746
Passenger Trips	5,290	4,497	5,290	5,290	5,290	5,290	5,290
Fatalities	0	0	0	0	0	0	0
Reportable Injuries	0	0	0	0	0	0	0
Collisions	0	0	0	0	0	0	0
Gasoline	2,473	2,102	2,473	2,473	2,473	2,473	2,473
Biodiesel Fuel Consumed	0	0	0	0	0	0	0
Diesel Fuel Consumed	0	0	0	0	0	0	0

*JTA believes DAR ridership will resume pre-COVID rates faster than fixed-route.

Section X: OPERATING REVENUES & EXPENDITURES, 2020-2025

	2019 ACTUAL	2020 PROJ.	2021 PROJ.	2022 PROJ.	2023 PROJ.	2024 PROJ.	2025 PROJ.
General Fund Beginning Balance	\$1,346,209	\$1,525,318	\$2,015,872	\$1,855,613	\$1,893,656	\$2,437,542	\$3,237,214
Sales Tax	\$5,521,927	\$4,693,638	\$5,632,365	\$5,745,013	\$5,859,913	\$5,977,111	\$6,096,653
State Operating Grant	\$464,662	\$200,595	\$283,362	\$283,362	\$283,362	\$283,362	\$283,362
Local Grants & Contributions	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500	\$19,500
Fares	\$156,763	\$30,524	\$159,899	\$163,097	\$166,359	\$169,686	\$173,080
Federal (5311) Operating Grant	\$1,058,081	\$2,115,970	\$1,281,001	\$1,463,401	\$1,463,401	\$1,463,401	\$1,463,401
Federal Capital Grants	\$0	\$1,987,137	\$2,864,000	\$3,320,000	\$3,648,000	\$3,204,000	\$2,961,200
Other Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Capital Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Vanpool	\$22,319	\$22,860	\$50,000	\$70,000	\$80,000	\$90,000	\$90,000
Misc. Revenue	\$178,256	\$76,176	\$78,461	\$80,815	\$83,240	\$85,737	\$88,309
Sub-total	\$7,421,508	\$9,146,400	\$10,239,824	\$11,013,848	\$11,469,808	\$11,156,151	\$11,036,126
Gen Fund + Revenue Totals	\$8,767,717	\$10,671,718	\$12,255,696	\$12,869,460	\$13,363,463	\$13,593,693	\$14,273,340
Operating Expenses							
Administration	\$942,873	\$1,088,465	\$1,110,234	\$1,132,439	\$1,155,088	\$1,178,190	\$1,201,753
Haines Place PNR	\$393,981	\$462,404	\$471,652	\$481,085	\$490,707	\$500,521	\$510,531
Vehicle Maintenance	\$848,936	\$1,154,680	\$1,177,774	\$1,201,329	\$1,225,356	\$1,249,863	\$1,274,860
Facility Maintenance	\$283,738	\$412,673	\$420,926	\$429,345	\$437,932	\$446,691	\$455,624
General Operations/Vanpool	\$2,180,752	\$2,750,487	\$2,805,497	\$2,861,607	\$2,918,839	\$2,977,216	\$3,036,760
Operating Expenses Totals	\$4,650,280	\$5,868,709	\$5,986,083	\$6,105,805	\$6,227,921	\$6,352,479	\$6,479,529
Capital Projects							
Vehicles	\$185,172	\$2,956,657	\$1,630,000	\$2,700,000	\$1,130,000	\$1,880,000	\$950,000
Vanpool	\$0	\$0	\$0	\$120,000	\$0	\$120,000	\$71,500
New/Repl Serv. Vehicles	\$19,975	\$0	\$80,000	\$60,000	\$110,000	\$60,000	\$60,000
ITS Improvements	\$14,160	\$175,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
Facility Improvement	\$236,720	\$575,000	\$1,500,000	\$2,100,000	\$3,000,000	\$1,575,000	\$2,250,000
Misc. Capital Projects	\$16,181	\$144,340	\$250,000	\$300,000	\$200,000	\$250,000	\$250,000
Office Furniture & Equipment	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0
New Facilities Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Projects Totals	\$472,208	\$3,858,997	\$3,580,000	\$5,400,000	\$4,560,000	\$4,005,000	\$3,701,500

Operating Revenues and Expenditures continued:

	2019 ACTUAL	2020 PROJ.	2021 PROJ.	2022 PROJ.	2023 PROJ.	2024 PROJ.	2025 PROJ.
Total Revenue (+)	\$8,767,717	\$10,671,718	\$12,255,696	\$12,869,460	\$13,363,463	\$13,593,693	\$14,273,340
Operating Expenses (-)	\$4,650,280	\$5,868,709	\$5,986,083	\$6,105,805	\$6,227,921	\$6,352,479	\$6,479,529
Capital Projects (-)	\$472,208	\$3,858,997	\$3,580,000	\$5,400,000	\$4,560,000	\$4,005,000	\$3,701,500
Debt Service (-)	\$369,298	\$0	\$0	\$0	\$0	\$0	\$0
Inc. to Cap. Res. (-)	\$1,389,924	\$750,000	\$1,500,000	\$1,500,000	\$1,000,000	\$750,000	\$750,000
Inc. to Operating Res.(-)	\$832,147	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Inc. to Unemployment Res.(-)	\$750	\$0	\$0	\$0	\$0	\$0	\$0
Xfers From Cap. Reserve (+)	\$472,208	\$1,871,860	\$716,000	\$2,080,000	\$912,000	\$801,000	\$740,300
Xfers From Oper. Reserve (+)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Xfers From Fac. Reserve (+)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Retained Earnings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year End General Fund Bal.	\$1,525,318	\$2,015,872	\$1,855,613	\$1,893,656	\$2,437,542	\$3,237,214	\$4,032,611
Dedicated Capital Rep. Fund							
Beg Cap. Rep Fund	\$3,443,152	\$4,360,868	\$3,989,008	\$4,773,008	\$4,193,008	\$4,281,008	\$4,230,008
Capital Repl. Fund (+)	\$1,389,924	\$1,500,000	\$1,500,000	\$1,500,000	\$1,000,000	\$750,000	\$750,000
Capital Purchase (-)	\$472,208	\$1,871,860	\$716,000	\$2,080,000	\$912,000	\$801,000	\$740,300
Year End Cap. Rep. Fund Bal.	\$4,360,868	\$3,989,008	\$4,773,008	\$4,193,008	\$4,281,008	\$4,230,008	\$4,239,708
Dedicated Facilities Rep. Fund							
Beg Facilities Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Facil. Fund (+)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Purchase (-)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year End Fac. Rep. Fund Bal.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dedicated Oper. Res. Fund							
Beginning Oper Reserve	\$1,350,000	\$2,182,147	\$2,232,147	\$2,282,147	\$2,332,147	\$2,382,147	\$2,432,147
Annual Oper Reserve (+)	\$832,147	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Xfer to General Fund (-)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Year End Oper. Res. Fund Bal.	\$2,182,147	\$2,232,147	\$2,282,147	\$2,332,147	\$2,382,147	\$2,432,147	\$2,482,147
Available Operating Cash	\$8,068,333	\$8,237,027	\$8,910,768	\$8,418,811	\$9,100,697	\$9,899,369	\$10,754,466
Total On-Going Revenue Less							
Oper Exp for Each Yr.	\$1,536,884	\$1,240,530	\$1,339,106	\$1,536,786	\$1,541,994	\$1,547,131	\$1,542,196

Six-Year Budget Assumption Information

Operating:

- Sales Tax Receipts for 2020 are anticipated to be down 15% compared to 2019 due to COVID-19 pandemic, 2021 to 2025 sales tax projections are set at a conservative 2% annual growth (using 2019 as the base year).
- The Olympic Connection service continues to be funded by grants and contributions from the partner members.
- Expenses are projected to increase 2% annually over the next six years.

Capital:

- New acquisitions and the unfunded portion of replacement acquisitions are funded from grants (typically at 80%) and the Authority's Reserve for Replacement.
- Operations/Maintenance/Administration facility preservation and expansion is funded with grants, reserves, partnerships with other appropriate agencies and entities, and the match of the value of the current facility and property.
- Vanpool expansion is predicated with the possibility that changes may be made statutorily allowing vanpool to be used for other programs.

Appendix List

Appendix A: Requested Services & Projects

Appendix B: Organizational Chart

Appendix C: Route Maps and Schedules

Appendix A: Requested Services & Projects

2020-2025

(The Services list constitutes requests from customers and staff. These have not been vetted to see if they align with Jefferson Transit's mission or service model. They are also contingent on available funding.)

Section VII: 2020-2025 SERVICES, FACILITIES & EQUIPMENT

Services

Expansion 2020-2025

The top 10 listed received the most high priority service project ratings from public & customer comments and staff:

1. Continue to work toward installing higher functioning routes as requested by the public.
2. Add Commuter and Connector runs, Port Townsend in-town service hours, Tri-Area mid-day runs, and Marrowstone service.
3. Implement service along Cape George Rd, Hastings, Jacob Miller Rd, and Discovery Rd.
4. Plan improved access to Senior Meals and services and expand Paratransit service beyond ADA requirements.
5. Later service in-town and in Tri-Area, expand service along Beaver Valley Road to service Park & Ride on SR 104, develop a route from West Valley Rd to Egg & I Rd, back to Center Rd, a Tri-Area loop & Back to Port Townsend.
6. General public dial-a-ride service, (a combined fixed-route and demand service to service several communities) or fixed route service to Marrowstone Island and Fort Flagler, Kala Point and Cape George service, may include weekend passenger only ferry excursion service with seasonal parameters and a competitive fee structure.
7. Kitsap County Connections: evaluate needs for connection to Kingston Ferry and Olympic College-Poulsbo campus; service for Poulsbo branch of Olympic College; and evaluate service change for transfer to Kitsap Transit to Bainbridge ferry at Olympic College. Also increase weekend services to/from Poulsbo & reinstate Sunday service if Kitsap Transit does.
8. Provide service to SR19/SR104 Park & Ride.
9. Increase shuttle to every 15 minute instead of every 30 minutes.
10. Review need for transit service to Jefferson County Airport.

Appendix A: Requested Services & Projects

2020-2025

(The Services list constitutes requests from customers and staff. These have not been vetted to see if they align with Jefferson Transit's mission or service model. They are also contingent on available funding.)

Unranked:

11. Ride Share-Actively participates in the Puget Sound Region's rideshareonline.com project and expands vanpool marketing efforts and study Flex-Car/truck feasibility.
12. Continue to develop educational outreach to teach youth and seniors how to use the bus, perhaps partner with health awareness and improvement/education programs.
13. Review service needs of all of East Jefferson County's campuses (Fort Worden, NW Maritime Center, School of Wooden Boat Building, and existing public school campuses)
14. Plan a green bike program, providing loaner bikes for use around town.
15. Miscellaneous:
 - a. Saturday garage-sale bus
 - b. Summer express service, 3 times daily, between Fort Worden and the Park & Ride, and Fort Flagler and the Park & Ride.
 - c. Sunday morning service to help people get to early church services.
 - d. Service to upper SR20 business district in Port Townsend.
 - e. Saturday evening shuttle for monthly arts walk.
 - f. Partner with Local 20/20 T-Lab to encourage bus/pedestrian trips.
16. South County Services:
 - g. Service to the Brinnon Community Center.
 - h. Service to access the Toandos Peninsula (Dabob Road)
 - i. Service to Coyle and other remote areas. Perhaps use a van-pool type service model.
 - j. Closer connections from Brinnon to Kitsap County and Brinnon to Clallam County that do not require traveling in to the Tri-Area. Perhaps have Sequim to Poulsbo along Highway 104 to connect with Brinnon Service.
17. Jefferson Transit Olympic Connection-earlier fixed route to Lake Quinault and for summer service to Upper Hoh Road to ranger station. Summer service to trailheads.
18. Clallam County Connection- Expand service to Sequim to make transportation to Victoria easier, perhaps seasonally and/or less frequently than every day.
19. Regional Connections
 - k. Dungeness Regional transit service between Clallam and Kitsap County
 - l. Bainbridge Island or Kingston
 - m. Sequim to Poulsbo & Silverdale (direct express), perhaps one day a week.
 - n. Link up with regional effort to provide seamless transportation from Canada to southern Oregon.
 - o. Streamline transportation from Port Townsend to SeaTac airport; add an express trip once or twice a week.
20. Coordinate fixed route service to provide connections to travelers who arrive or depart Jefferson County on ferry service, both private carriers and the ferry system.
21. Incorporate an interactive county connection master map on the website and coordinates on the brochures to help visitors and new residents better understand the county area.

Appendix A: Requested Services & Projects

2020-2025

(The Services list constitutes requests from customers and staff. These have not been vetted to see if they align with Jefferson Transit's mission or service model. They are also contingent on available funding.)

Facilities

Expansion 2020-2025

1. Have signage and benches at all stops, and add shelters to selected stops.
2. Plan Park & Ride network between Tri-area, Port Ludlow and Highway 104
3. Park and ride improvements where possible that serve the needs of the community (food bank, day care, street food); partner with churches and other organizations as appropriate
4. Plan & design West Jefferson Transit Center, including Maintenance Shop & Covered Parking, partner with Clallam Transit & Jefferson County
5. Add 2 Simme Seats – (1) Hadlock & Hwy 19 across from the Glass Doctor & (2) to be determined

Equipment - Rolling Stock

Preservation & Expansion 2020-2025

Note: Heavy-duty & medium-duty buses are also referred to as large transit coaches.

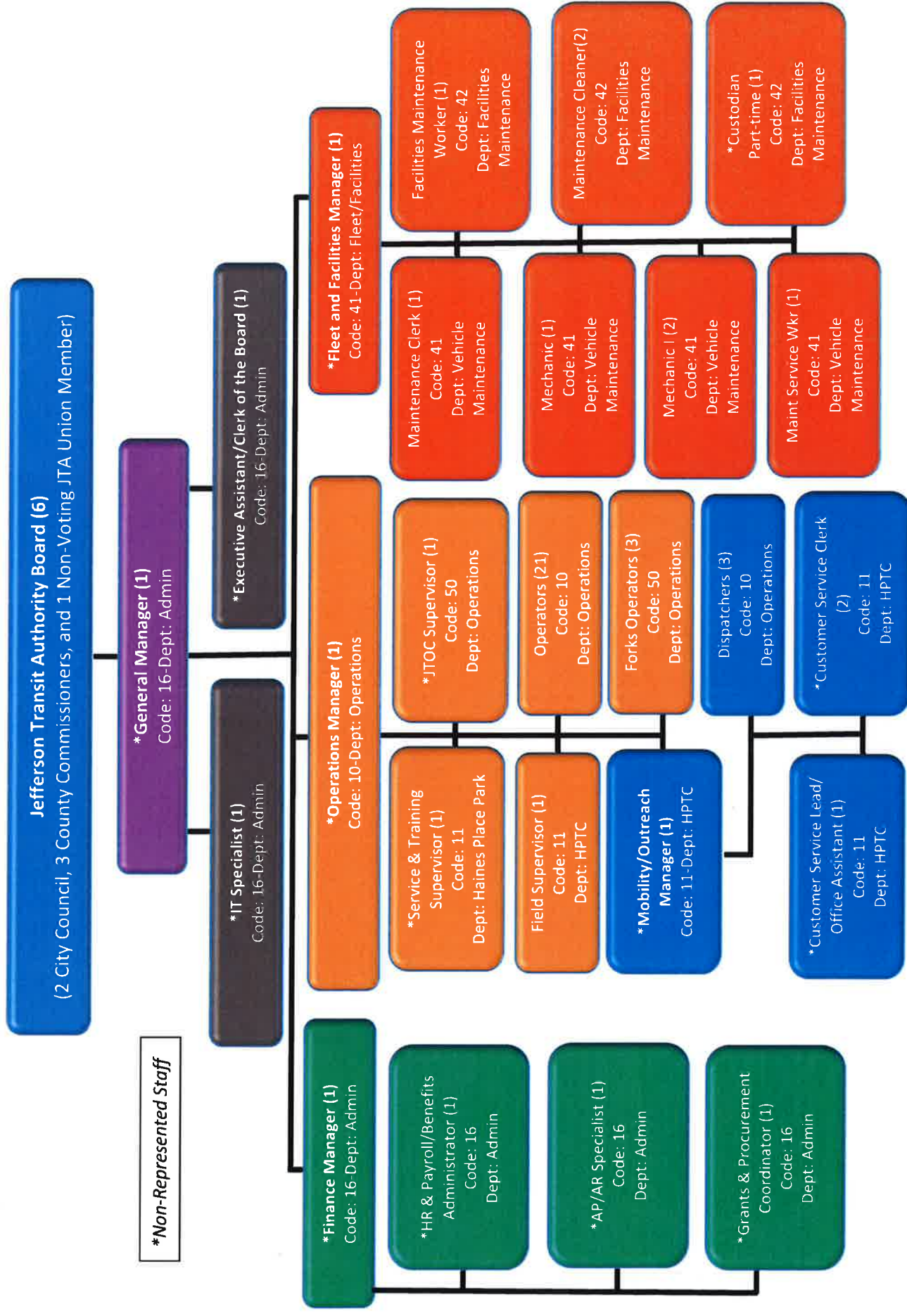
1. New Buses
2. Acquire Electric Car for staff use (shelter checks, schedule distribution, mail runs, etc)
3. Replace 4 ADA equipped vans (like Amerivans)
4. Replace 8 Heavy-Duty Coaches
5. Replace 4 Medium-Duty Cutaways

Equipment – Other than Rolling Stock

Preservation & Expansion 2018-2023

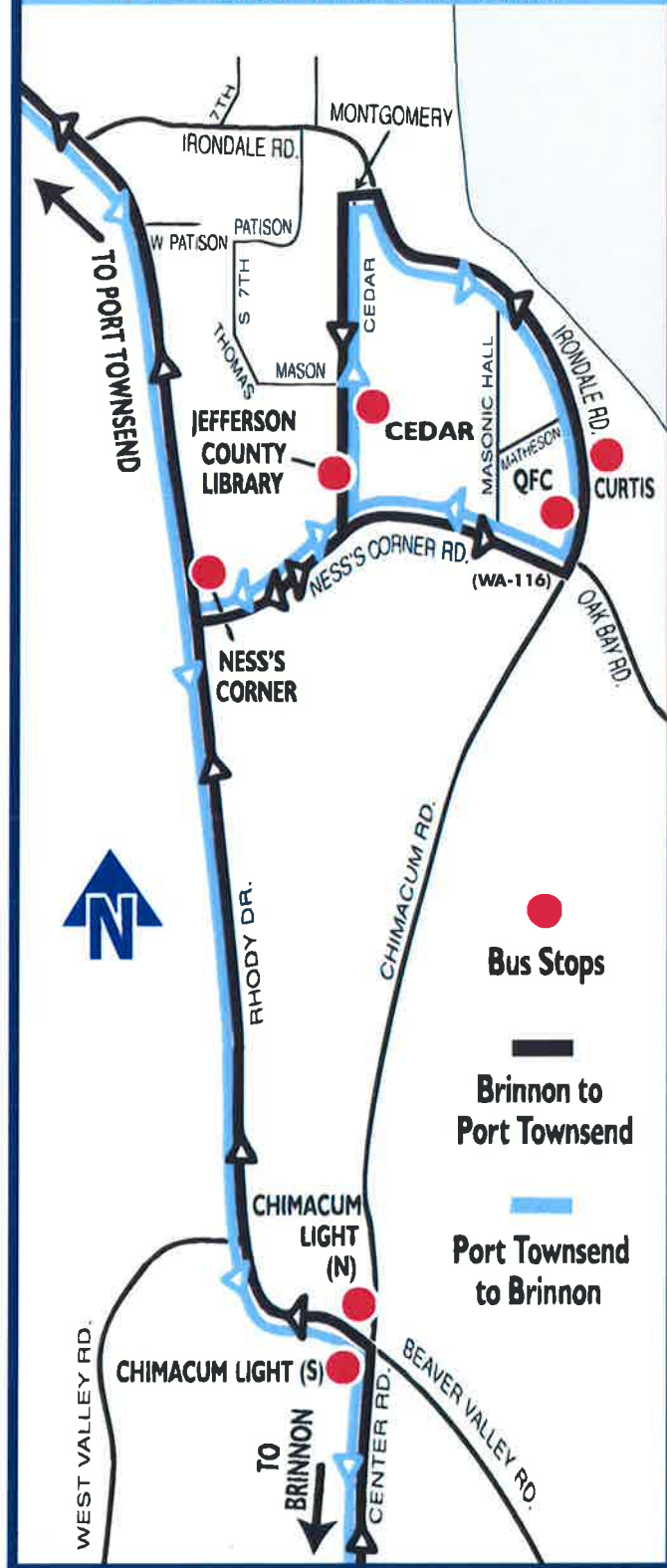
1. Add enunciator equipment to all vehicles (new vehicles come equipped with this)
2. Upgrade computer software versions
3. Integrate interactive bus stops

Jefferson Transit Authority Organizational Chart 2020



#1 BRINNON WEEKDAY SERVICE PORT TOWNSEND TO BRINNON											
057	192	002	143	131	028	024	088	010	062	207	
Depart Haines Pl Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Cedar (North of Library)	Port Hadlock QFC	Chimacum Light (S)	Center (W) & Eaglemount	Quilcene Comm Ctr	Half-Way House Restaurant	Southbound Black Point Rd Turnaround	Triton Cove	
**	**	6:10	6:16	6:18	6:24	6:31	6:46	7:01	7:08	-	AM
7:30	7:32	*7:40	7:45	7:48	7:53	7:59	8:14	8:30	8:36	8:45	
2:00	2:02	2:12	2:20	2:23	2:29	2:38	2:53	3:09	3:14	3:24	PM
5:37	5:39	5:47	5:53	5:55	5:57	6:07	6:22	6:38	6:44	-	
** See #7 for connections from Haines Place Park & Ride											
*Transfer point for #8 Sequim Inbound to Port Townsend, arrives 4-corners at 7:25 am											
#1 BRINNON WEEKDAY SERVICE BRINNON TO PORT TOWNSEND											
207	061	063	096	023	101	132	133	109	002	189	057
Triton Cove	Northbound Black Point Rd Turnaround	Brinnon Store	Opposite Quilcene Comm Ctr	Center (E) & Eaglemount	Chimacum Light (N)	Irondale Rd. & Curtis St	Jefferson County Library	HWY 19 (Rhody Dr.) & WA-116	63 Four Corners Park & Ride	Jefferson Healthcare	Arrive Haines Pl Park & Ride
-	7:12	7:18	7:32	7:45	7:51	7:57	8:00	8:01	8:07	8:19	8:22 AM
9:10	9:19	9:25	9:39	9:52	9:58	10:04	10:07	10:08	10:13	10:24	10:26 AM
3:25	3:34	3:40	3:54	4:06	4:12	4:18	4:21	4:23	4:27	4:37	4:40 PM
-	6:46	6:58	7:11	7:24	7:30	7:36	7:39	7:41	*7:44	-	-
***Transfer to #7 Poulsbo Inbound to Port Townsend at 7:44 pm											
#1 BRINNON SATURDAY SERVICE PORT TOWNSEND TO BRINNON											
057	057	192	002	143	131	028	024	088	010	062	207
Park & Ride to early Uptown Downtown pick up	Depart Haines Pl Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Cedar (North of Library)	Port Hadlock QFC	Chimacum Light (S)	Center (W) & Eaglemount	Quilcene Comm Ctr	Half-Way House Restaurant	Southbound Black Point Rd Turn Around	Triton Cove
6:35	6:50	6:52	7:00	7:04	7:07	7:12	7:18	7:33	7:49	7:53	8:00 AM
-	5:25	5:27	5:35	5:39	5:42	5:47	5:53	6:08	6:24	6:28	6:35 PM
#1 BRINNON SATURDAY SERVICE BRINNON TO PORT TOWNSEND											
207	061	063	096	023	101	132	133	109	002	189	057
Triton Cove	Northbound Black Point Rd Turnaround	Brinnon Store	Opposite Quilcene Comm Ctr	Center (E) & Eaglemount	Chimacum Light (N)	Irondale Rd and Curtis St	Jefferson County Library	Hwy 19 (Rhody Dr) & WA-116	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrive Haines Pl Park & Ride
8:05	8:14	8:18	8:32	8:45	8:51	8:57	9:00	9:01	9:08	9:18	9:20 AM
6:40	6:49	6:53	7:07	7:20	7:26	7:32	7:35	7:36	*7:40	-	- PM
*Transfer to #6B Tri-Area Inbound to Port Townsend, Arrives Four Corners at 7:44 PM											

#1 BRINNON ROUTE MAP



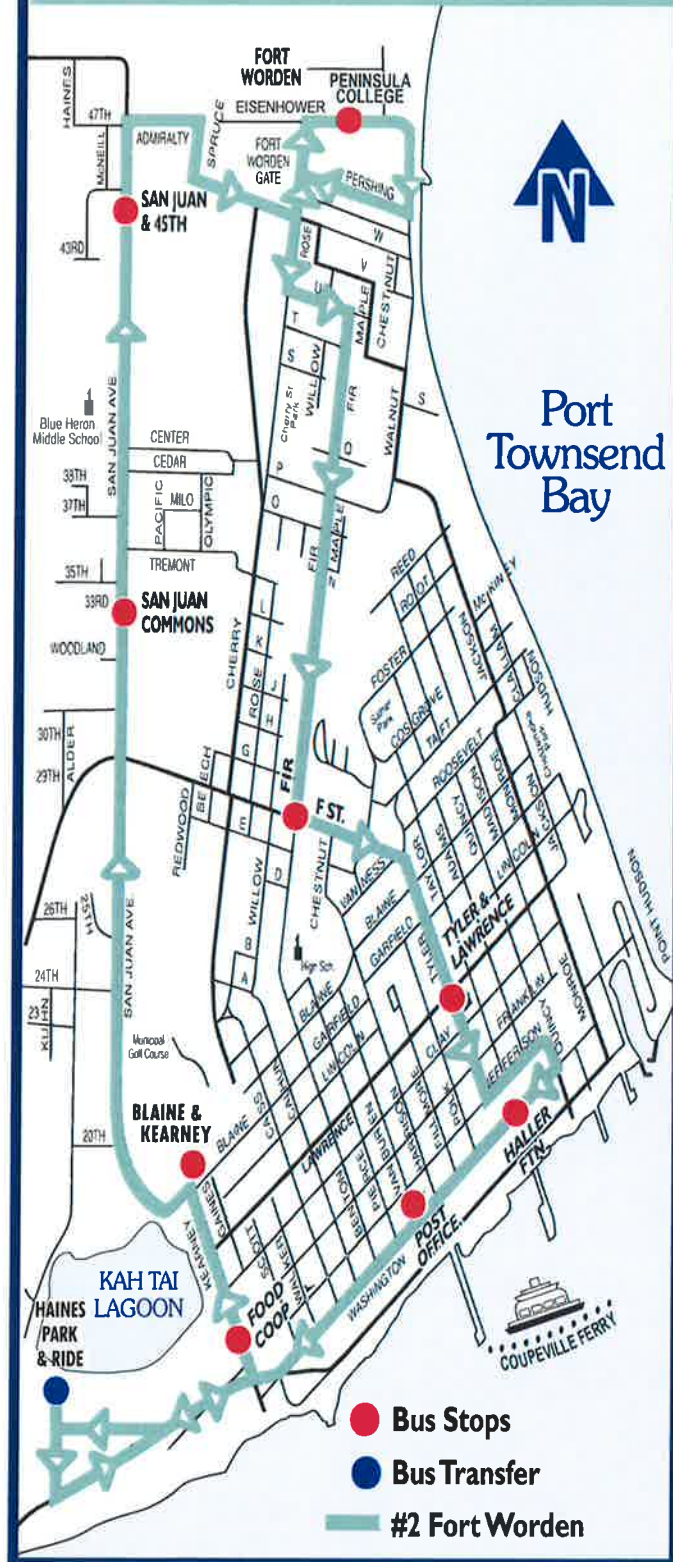
#2 FORT WORDEN WEEKDAY SERVICE

057	054	240	184	182	176	242	136	216	215	057	
Depart Haines Pl Park & Ride	Food Co-op	Blaine & Kearney	San Juan Commons	San Juan & 45th	Fort Worden/ Peninsula College	Fir & F	Tyler & Lawrence	Haller Fountain	Post Office	Arrive Haines Pl Park & Ride	
7:00	7:02	7:03	7:05	7:07	7:11	7:14	7:17	7:19	7:20	7:25	
8:00	8:02	8:03	8:05	8:07	8:11	8:14	8:17	8:19	8:20	8:25	
9:00	9:02	9:03	9:05	9:07	9:11	9:14	9:17	9:19	9:20	9:25	AM
10:00	10:02	10:03	10:05	10:07	10:11	10:14	10:17	10:19	10:20	10:25	
11:00	11:02	11:03	11:05	11:07	11:11	11:14	11:17	11:19	11:20	11:25	
12:00	12:02	12:03	12:05	12:07	12:11	12:14	12:17	12:19	12:20	12:25	
1:00	1:02	1:03	1:05	1:07	1:11	1:14	1:17	1:19	1:20	1:25	
2:00	2:02	2:03	2:05	2:07	2:11	2:14	2:17	2:19	2:20	2:25	
3:00	3:02	3:03	3:05	3:07	3:11	3:14	3:17	3:19	3:20	3:25	PM
4:00	4:02	4:03	4:05	4:07	4:11	4:14	4:17	4:19	4:20	4:25	
5:00	5:02	5:03	5:05	5:07	5:11	5:14	5:17	5:19	5:20	5:25	
6:00	6:02	6:03	6:05	6:07	6:11	6:14	6:17	6:19	6:20	6:25	

#2 FORT WORDEN SATURDAY SERVICE

057	054	240	184	182	176	242	136	216	215	057	
Depart Haines Pl Park & Ride	Food Co-op	Blaine & Kearney	San Juan Commons	San Juan & 45th	Fort Worden/ Peninsula College	Fir & F	Tyler & Lawrence	Haller Fountain	Post Office	Arrive Haines Pl Park & Ride	
9:00	9:02	9:03	9:05	9:07	9:11	9:14	9:17	9:19	9:20	9:25	
10:00	10:02	10:03	10:05	10:07	10:11	10:14	10:17	10:19	10:20	10:25	AM
11:00	11:02	11:03	11:05	11:07	11:11	11:14	11:17	11:19	11:20	11:25	
12:00	12:02	12:03	12:05	12:07	12:11	12:14	12:17	12:19	12:20	12:25	
1:00	1:02	1:03	1:05	1:07	1:11	1:14	1:17	1:19	1:20	1:25	
2:00	2:02	2:03	2:05	2:07	2:11	2:14	2:17	2:19	2:20	2:25	
3:00	3:02	3:03	3:05	3:07	3:11	3:14	3:17	3:19	3:20	3:25	PM
4:00	4:02	4:03	4:05	4:07	4:11	4:14	4:17	4:19	4:20	4:25	
5:00	5:02	5:03	5:05	5:07	5:11	5:14	5:17	5:19	5:20	5:25	
6:00	6:02	6:03	6:05	6:07	6:11	6:14	6:17	6:19	6:20	6:25	

#2 FORT WORDEN ROUTE MAP



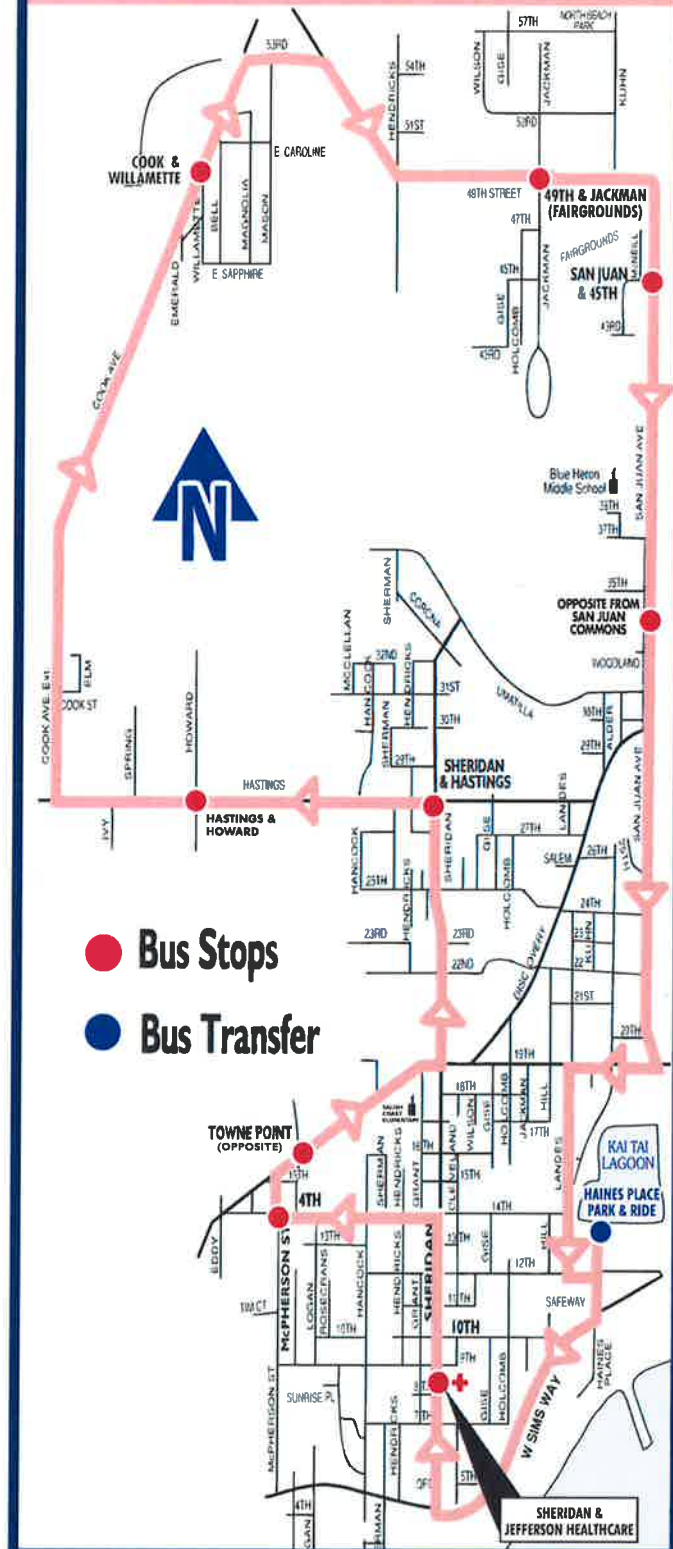
#3 CASTLE HILL / COOK AVENUE WEEKDAY SERVICE

057	189	001	049	190	047	005	181	161	057	
Depart Haines Pl Park & Ride	Sheridan & Jefferson Healthcare	14th & McPherson	Opposite Towne Point	Sheridan & Hastings	Cook & Willamette	49th & Jackman (Fairgrounds)	San Juan & 45th	Opposite San Juan Commons	Arrive Haines Pl Park & Ride	
7:30	7:32	7:35	7:36	7:38	7:44	7:46	7:48	7:49	7:55	
8:30	8:32	8:35	8:36	8:38	8:44	8:46	8:48	8:49	8:55	
9:30	9:32	9:35	9:36	9:38	9:44	9:46	9:48	9:49	9:55	AM
10:30	10:32	10:35	10:36	10:38	10:44	10:46	10:48	10:49	10:55	
11:30	11:32	11:35	11:36	11:38	11:44	11:46	11:48	11:49	11:55	
12:30	12:32	12:35	12:36	12:38	12:44	12:46	12:48	12:49	12:55	
1:30	1:32	1:35	1:36	1:38	1:44	1:46	1:48	1:49	1:55	
2:30	2:32	2:35	2:36	2:38	2:44	2:46	2:48	2:49	2:55	
3:30	3:32	3:35	3:36	3:38	3:44	3:46	3:48	3:49	3:55	PM
4:30	4:32	4:35	4:36	4:38	4:44	4:46	4:48	4:49	4:55	
5:30	5:32	5:35	5:36	5:38	5:44	5:46	5:48	5:49	5:55	
6:30	6:32	6:35	6:36	6:38	6:44	6:46	6:48	6:49	6:55	

#3 CASTLE HILL / COOK AVENUE SATURDAY SERVICE

057	189	001	049	190	047	005	181	161	057	
Depart Haines Pl Park & Ride	Sheridan & Jefferson Healthcare	14th & McPherson	Opposite Towne Point	Sheridan & Hastings	Cook & Willamette	49th & Jackman (Fairgrounds)	San Juan & 45th	Opposite San Juan Commons	Arrive Haines Pl Park & Ride	
9:30	9:32	9:35	9:36	9:38	9:44	9:46	9:48	9:49	9:55	
10:30	10:32	10:35	10:36	10:38	10:44	10:46	10:48	10:49	10:55	AM
11:30	11:32	11:35	11:36	11:38	11:44	11:46	11:48	11:49	11:55	
12:30	12:32	12:35	12:36	12:38	12:44	12:46	12:48	12:49	12:55	
1:30	1:32	1:35	1:36	1:38	1:44	1:46	1:48	1:49	1:55	
2:30	2:32	2:35	2:36	2:38	2:44	2:46	2:48	2:49	2:55	
3:30	3:32	3:35	3:36	3:38	3:44	3:46	3:48	3:49	3:55	PM
4:30	4:32	4:35	4:36	4:38	4:44	4:46	4:48	4:49	4:55	
5:30	5:32	5:35	5:36	5:38	5:44	5:46	5:48	5:49	5:55	
6:30	6:32	6:35	6:36	6:38	6:44	6:46	6:48	6:49	6:55	

#3 CASTLE HILL/COOK AVE ROUTE MAP



#4 UPPER SIMS LOOP WEEKDAY SERVICE

057	192	189	235	238	196	189	057
Haines Place Park & Ride	Sims & Hendricks	Sheridan & Jefferson Healthcare	Discovery & Sherman	Rainier & S. Park Ave (Opposite Goodwill)	Sims & Hendricks (Opposite QFC)	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride
8:00	8:02	8:04	8:07	8:11	8:14	8:16	8:18
8:30	8:32	8:34	8:37	8:41	8:44	8:46	8:48
9:00	9:02	9:04	9:07	9:11	9:14	9:16	9:18
9:30	9:32	9:34	9:37	9:41	9:44	9:46	9:48
10:00	10:02	10:04	10:07	10:11	10:14	10:16	10:18
10:30	10:32	10:34	10:37	10:41	10:44	10:46	10:48
11:00	11:02	11:04	11:07	11:11	11:14	11:16	11:18
11:30	11:32	11:34	11:37	11:41	11:44	11:46	11:48
12:00	12:02	12:04	12:07	12:11	12:14	12:16	12:18
12:30	12:32	12:34	12:37	12:41	12:44	12:46	12:48
1:00	1:02	1:04	1:07	1:11	1:14	1:16	1:18
1:30	1:32	1:34	1:37	1:41	1:44	1:46	1:48
2:00	2:02	2:04	2:07	2:11	2:14	2:16	2:18
2:30	2:32	2:34	2:37	2:41	2:44	2:46	2:48
3:00	3:02	3:04	3:07	3:11	3:14	3:16	3:18
3:30	3:32	3:34	3:37	3:41	3:44	3:46	3:48
4:00	4:02	4:04	4:07	4:11	4:14	4:16	4:18
4:30	4:32	4:34	4:37	4:41	4:44	4:46	4:48
5:00	5:02	5:04	5:07	5:11	5:14	5:16	5:18
5:30	5:32	5:34	5:37	5:41	5:44	5:46	5:48
6:00	6:02	6:04	6:07	6:11	6:14	6:16	6:18

AM

PM

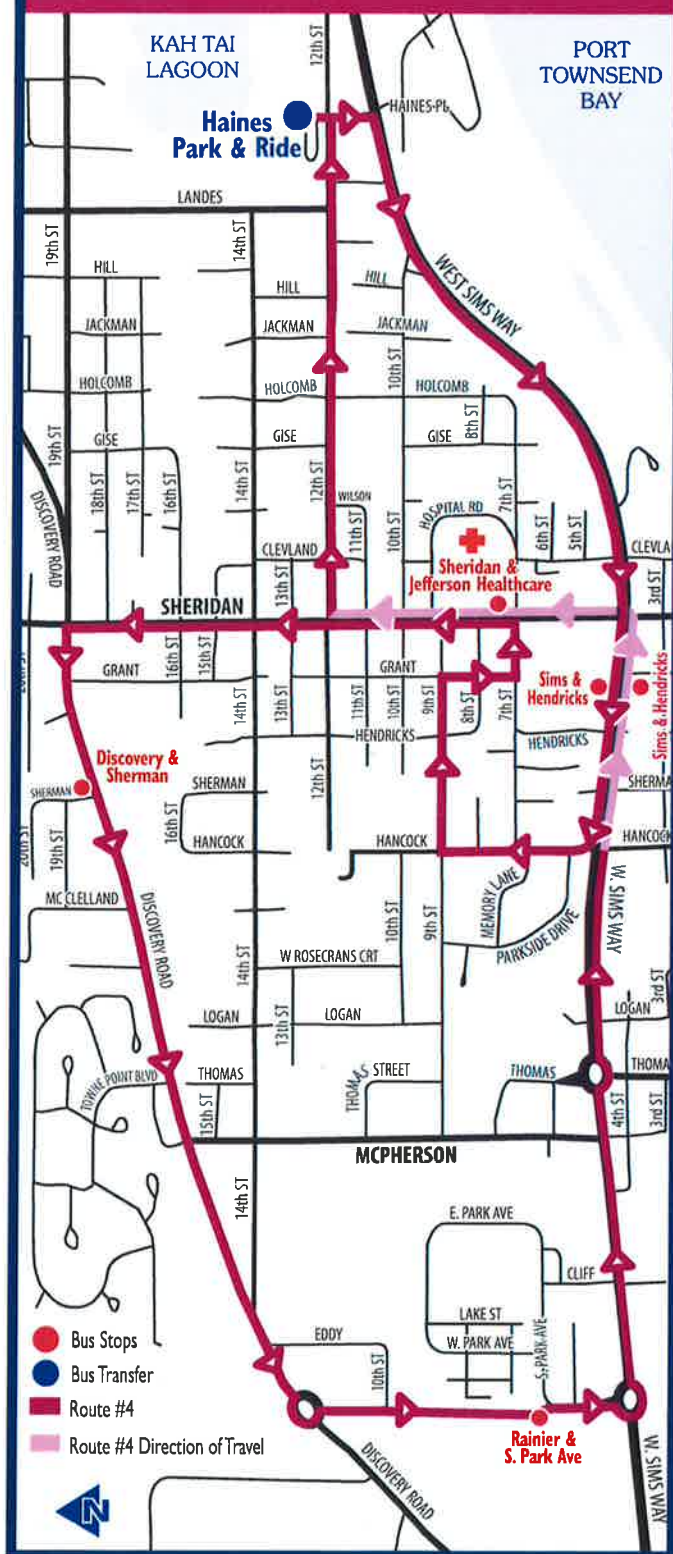
#4 UPPER SIMS LOOP SATURDAY SERVICE

057	192	189	235	238	196	189	057
Haines Place Park & Ride	Sims & Hendricks	Sheridan & Jefferson Health- care	Discovery & Sherman	Rainier & S. Park Ave (Opposite Goodwill)	Sims & Hendricks (Opposite QFC)	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride
9:00	9:02	9:04	9:07	9:11	9:14	9:16	9:18
9:30	9:32	9:34	9:37	9:41	9:44	9:46	9:48
10:00	10:02	10:04	10:07	10:11	10:14	10:16	10:18
10:30	10:32	10:34	10:37	10:41	10:44	10:46	10:48
11:00	11:02	11:04	11:07	11:11	11:14	11:16	11:18
11:30	11:32	11:34	11:37	11:41	11:44	11:46	11:48
12:00	12:02	12:04	12:07	12:11	12:14	12:16	12:18
12:30	12:32	12:34	12:37	12:41	12:44	12:46	12:48
1:00	1:02	1:04	1:07	1:11	1:14	1:16	1:18
1:30	1:32	1:34	1:37	1:41	1:44	1:46	1:48
2:00	2:02	2:04	2:07	2:11	2:14	2:16	2:18
2:30	2:32	2:34	2:37	2:41	2:44	2:46	2:48
3:00	3:02	3:04	3:07	3:11	3:14	3:16	3:18
3:30	3:32	3:34	3:37	3:41	3:44	3:46	3:48
4:00	4:02	4:04	4:07	4:11	4:14	4:16	4:18
4:30	4:32	4:34	4:37	4:41	4:44	4:46	4:48
5:00	5:02	5:04	5:07	5:11	5:14	5:16	5:18
5:30	5:32	5:34	5:37	5:41	5:44	5:46	5:48
6:00	6:02	6:04	6:07	6:11	6:14	6:16	6:18

AM

PM

#4 UPPER SIMS LOOP ROUTE MAP



#6A TRI AREA LOOP

057	057	192	002	105	007	006	133
Park & Ride to early Uptown Downtown pick-up	Depart Haines Place Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Irondale @ Sign Station	7th & Maude	5th & Eugene	Jefferson County Library
6:30	6:45	6:47	6:55	6:58	7:01	7:03	7:08
-	10:00	10:02	10:10	10:13	10:16	10:18	10:23
-	1:00	1:02	1:10	1:13	1:16	1:18	1:23
-	2:00	2:02	2:10	2:13	2:16	2:18	2:23
-	4:00	4:02	4:10	4:13	4:16	4:18	4:23

#6A TRI AREA LOOP

8:45	9:00	9:02	9:10	9:13	9:16	9:18	9:23
-	4:00	4:02	4:10	4:13	4:16	4:18	4:23



#6B TRI AREA LOOP

057	192	002	107	056	041	132	239
Depart Haines Place Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Opposite Salmon Bus. Park	HJ Carroll Park	Chimacum Chevron	Irondale Rd & Curtiss St	Port Hadlock Post Office
9:00	9:02	9:10	9:12	9:17	9:19	9:21	9:22
11:00	11:02	11:10	11:12	11:17	11:19	11:21	11:22
12:00	12:02	12:10	12:12	12:17	12:19	12:21	12:22
3:00	3:02	3:10	3:12	3:17	3:19	3:21	3:22
7:05	7:07	7:15	7:17	7:22	7:24	7:26	7:27

*Transfer to #7 @ 7:44 PM for transportation beyond Four Corners

#6B TRI AREA LOOP

11:00	11:02	11:10	11:12	11:17	11:19	11:21	11:22
1:00	1:02	1:10	1:12	1:17	1:19	1:21	1:22
7:05	7:07	7:15	7:17	7:22	7:24	7:26	7:27

WEEKDAY SERVICE							
140	131	101	056	108	002	189	057
Port Hadlock Post Office	Port Hadlock QFC	Chimacum Light (N)	HJ Carroll Park	Salmon Business Park	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride
7:10	7:11	7:15	7:17	7:19	7:24	7:33	7:35
10:25	10:26	10:30	10:32	10:34	10:39	10:48	10:52
1:25	1:26	1:30	1:32	1:34	1:39	1:50	1:52
2:25	2:26	2:30	2:32	2:34	2:39	2:48	2:52
4:25	4:26	4:30	4:32	4:34	4:39	4:48	4:52

SATURDAY SERVICE							
9:25	9:26	9:30	9:32	9:34	9:39	9:48	9:50
4:25	4:26	4:30	4:32	4:34	4:39	4:48	4:50



WEEKDAY SERVICE						
143	232	233	104	002	189	057
Cedar (N of Library)	5th & Eugene	7th & Maude	HWY 19 (Rhody Dr) @ McCrorie's	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride
9:25	9:29	9:32	9:35	9:39	9:48	9:52
11:25	11:29	11:32	11:35	11:39	11:48	11:53
12:25	12:29	12:32	12:35	12:39	12:48	12:52
3:25	3:29	3:32	3:35	3:39	3:48	3:52
7:30	7:34	7:37	7:40	*7:44	-	-

SATURDAY SERVICE						
11:25	11:29	11:32	11:35	11:39	11:48	11:50
1:25	1:29	1:32	1:35	1:39	1:48	1:50
7:30	7:34	7:37	7:40	7:44	7:53	7:55

#7 POULSBO/COMMUTER WEEKDAY SERVICE PORT TOWNSEND TO POULSBO

054	057	192	002	143	131	153	165	175	098	057	
Food Co-op to Early Uptown Downtown pickup	Depart Haines Place Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Cedar (North of Library)	Port Hadlock QFC	Oak Bay & Olympus	Port Ludlow (Breaker Lane)	Paradise Bay & Pine	Hood Canal Bridge West	Arrive N. Viking Transfer Ctr.	
5:45	5:59	6:01	*6:09	6:15	6:18	6:28	6:33	6:39	6:43	6:59	
-	9:15	9:17	9:26	9:33	9:37	9:47	9:52	9:58	10:02	10:18	AM
	10:40	10:42	10:50	10:57	11:01	11:11	11:16	11:22	11:26	11:45	
-	3:12	3:14	3:23	3:31	3:35	3:45	3:50	3:56	4:00	4:16	PM
-	5:08	5:10	5:19	5:26	5:31	5:41	5:46	5:52	5:56	6:12	

*Connection to #1 Brinnon and #8 Sequim at 8:12 AM

#7 POULSBO/COMMUTER WEEKDAY SERVICE POULSBO TO PORT TOWNSEND

177	191	167	163	156	132	133	002	189	057	
Depart North Viking Transfer Center	Shine Tidelands	Paradise Bay & Maple	Port Ludlow (Anchor Lane)	Oak Bay & Verner	Irondale Rd & Curtis Street	Jefferson County Library	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride	
7:26	7:40	7:44	7:50	7:55	8:05	8:08	8:14	8:23	8:27	AM
10:53	11:07	11:11	11:17	11:22	11:32	11:36	11:41	11:50	11:54	
12:15	12:29	12:33	12:39	12:44	12:54	12:58	1:03	1:12	1:16	PM
5:08	5:25	5:29	5:35	5:40	5:50	5:54	*5:59	6:08	6:12	
6:56	7:10	7:14	7:20	7:25	7:35	7:39	7:44	7:53	7:57	

*Connection to outbound #8 Sequim at 6:02 PM

#7 POULSBO/COMMUTER SATURDAY SERVICE PORT TOWNSEND TO POULSBO

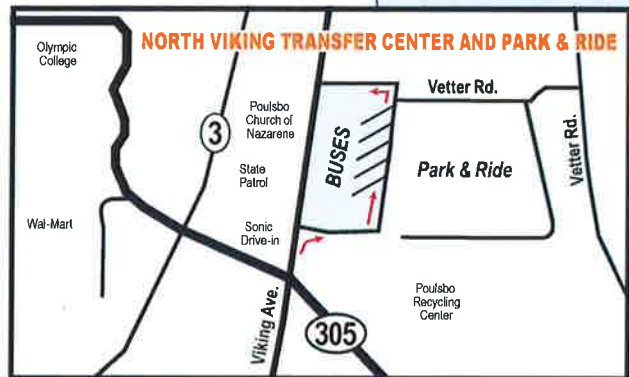
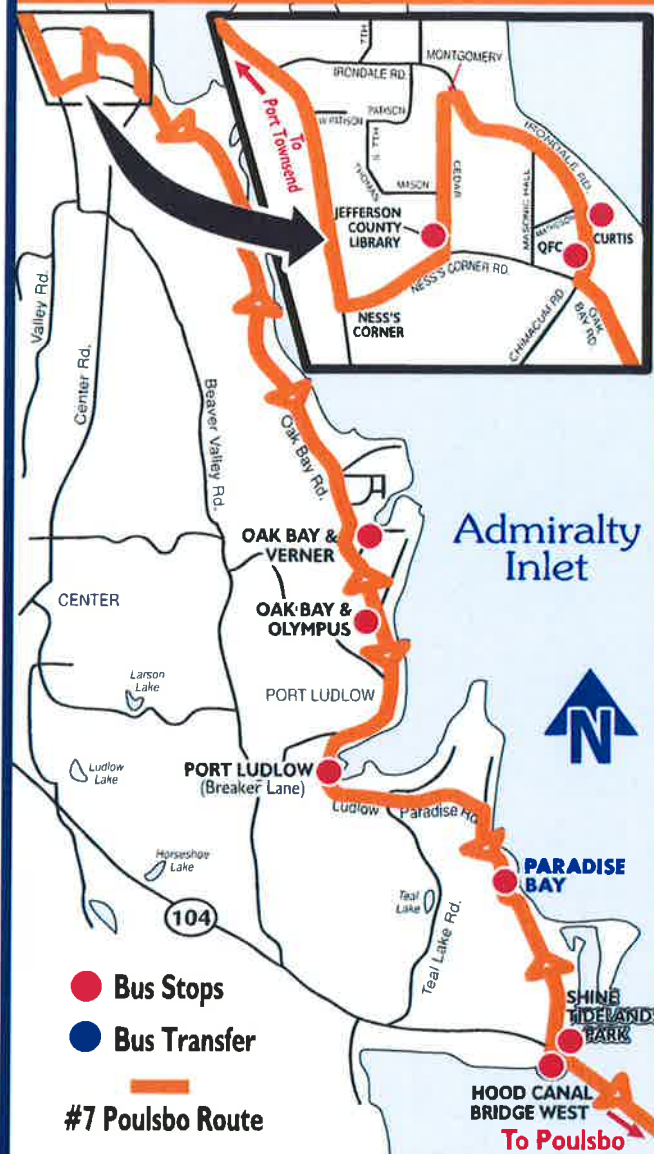
057	192	002	143	131	153	165	178	098	057	
Depart Haines Place Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Cedar (North of Library)	Port Hadlock QFC	Oak Bay & Olympus	Port Ludlow (Breaker Lane)	Paradise Bay & Pine	Hood Canal Bridge West	Arrive N. Viking Transfer Ctr.	
9:25	9:27	9:35	9:40	9:44	9:54	9:59	10:05	10:09	10:25	AM
2:30	2:32	2:40	2:45	2:49	2:59	3:04	3:10	3:14	3:30	PM

#7 POULSBO/COMMUTER SATURDAY SERVICE POULSBO TO PORT TOWNSEND

177	191	167	163	156	132	133	002	189	057	
Depart North Viking Transfer Center	Shine Tidelands	Paradise Bay & Maple	Port Ludlow (Anchor Lane)	Oak Bay & Verner	Irondale Rd & Curtis Street	Jefferson County Library	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrive Haines Place Park & Ride	
10:43	10:57	11:01	11:07	11:12	11:22	11:26	11:31	11:39	11:43	AM
4:08	4:22	4:26	4:32	4:37	4:47	4:51	4:56	5:04	5:08	PM

**No stops in Kitsap County between Bridge Way NE &
Highway 305 and Viking Road, North Viking Transfer Center.**
North Viking Transfer Center is located near the intersection
of Hwy 305 and Viking Ave in Poulsbo.

#7 POULSBO/COMMUTER ROUTE MAP



#8 SEQUIM WEEKDAY SERVICE PORT TOWNSEND TO SEQUIM

057	192	002	084	069	073	186	
Depart Haines PI Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Opposite Discovery Bay Store	Gardiner Store	S'Klallam Tribal Center	Arrive Sequim Transfer Center	
**	**	6:11	6:20	6:27	6:33	6:47	AM
8:40	8:42	8:52	9:00	9:08	9:14	9:27	
11:45	11:47	11:57	12:05	12:13	12:19	12:33	
3:15	3:17	3:27	3:35	3:43	3:49	4:03	PM
5:50	5:52	*6:02	6:10	6:18	6:24	6:38	

** See #7 for connections from Haines PI Park & Ride

*Holds at Four-Corners for transfers from inbound #7 Poulsbo at 5:59pm

#8 SEQUIM WEEKDAY SERVICE SEQUIM TO PORT TOWNSEND

186	095	094	068	002	189	057	
Departs Sequim Transfer Center	Opposite S'Klallam Tribal Center	Gardiner Cemetery Rd	Discovery Bay Store	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrives Haines PI Park & Ride	
6:52	7:03	7:08	7:15	*7:25	7:34	7:37	AM
9:40	9:50	9:56	10:03	**10:13	10:21	10:24	
12:50	1:00	1:06	1:16	**1:25	1:36	1:40	
4:20	4:32	4:38	4:46	4:57	5:06	5:09	PM
6:40	6:51	6:56	7:03	7:13	7:21	7:23	

*Connection to outbound #1 Brinnon 7:40am

** No connection to Tri Area

#8 SEQUIM SATURDAY SERVICE PORT TOWNSEND TO SEQUIM

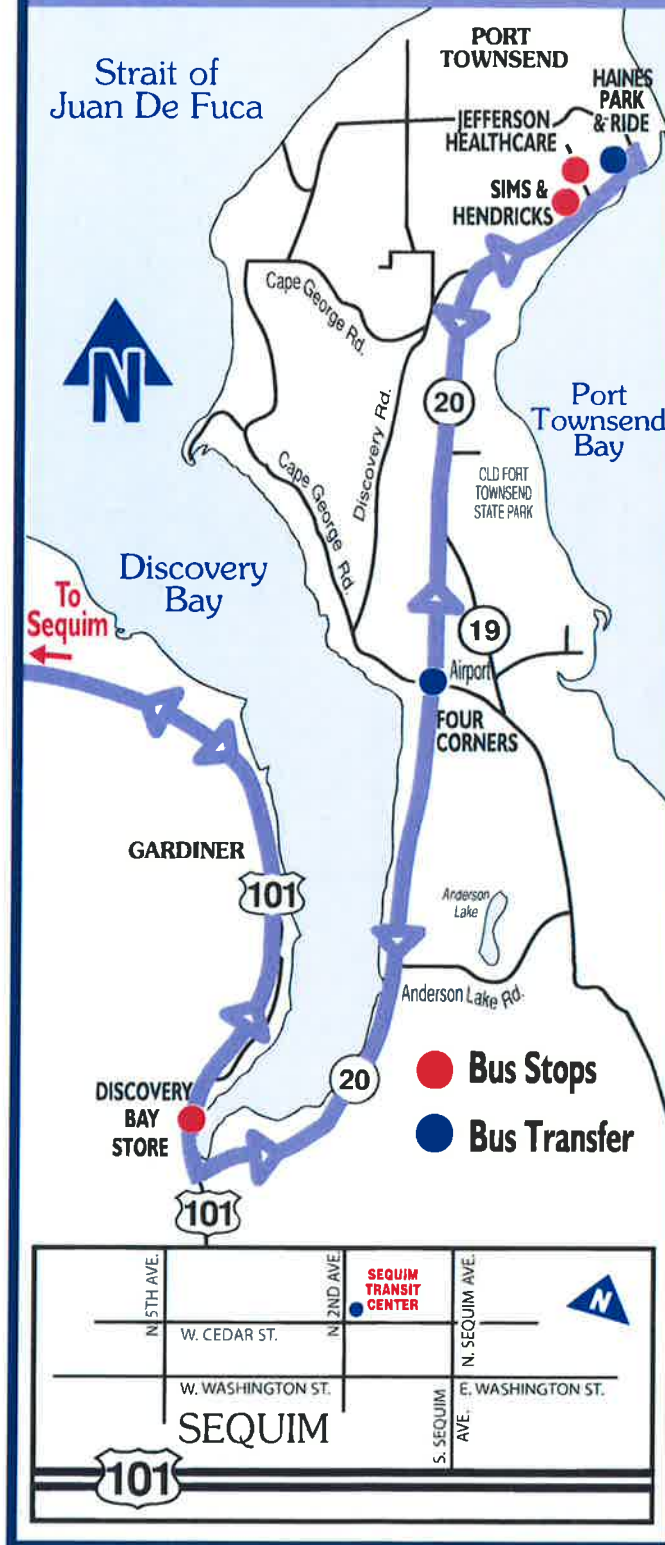
057	057	192	002	084	069	073	186	
Park & Ride to early Uptown Downtown Pick-up	Depart Haines PI Park & Ride	Sims & Hendricks	63 Four Corners Park & Ride	Opposite Discovery Bay Store	Gardiner Store	S'Klallam Tribal Center	Arrive Sequim Transfer Center	
7:00	7:15	7:17	7:27	7:35	7:43	7:49	8:03	AM
-	5:00	5:02	5:12	5:20	5:28	5:34	5:48	PM

#8 SEQUIM SATURDAY SERVICE SEQUIM TO PORT TOWNSEND

186	095	094	068	002	189	057	
Departs Sequim Transfer Center	Opposite S'Klallam Tribal Center	Gardiner Cemetery Rd	Discovery Bay Store	63 Four Corners Park & Ride	Sheridan & Jefferson Healthcare	Arrives Haines PI Park & Ride	
8:10	8:21	8:26	8:33	8:43	8:51	8:53	AM
5:53	6:04	6:09	6:16	6:26	6:34	6:36	PM

Sequim Transfer Center is located at 190 W Cedar St & 2nd Ave

#8 SEQUIM ROUTE MAP

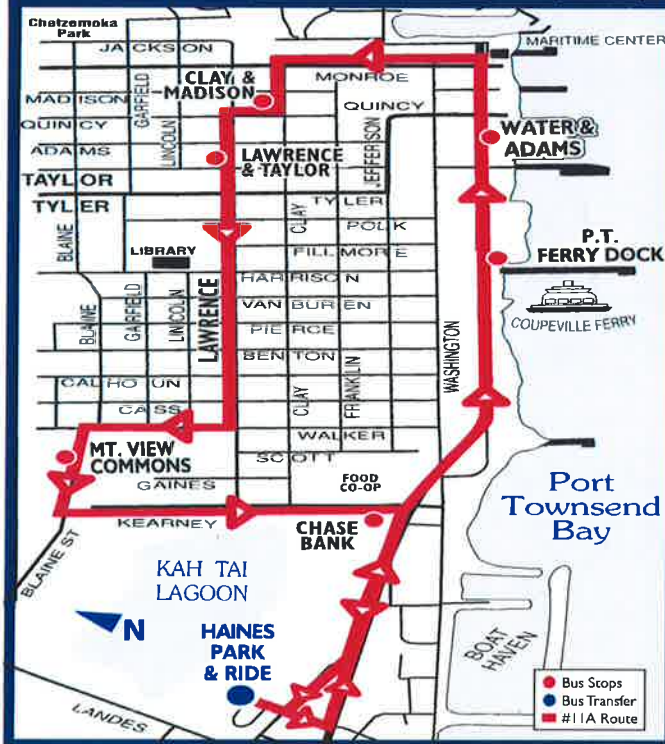


#11 SHUTTLE - LOOP A WEEKDAY SERVICE

057	178	217	046	135	009	134	057
Depart Haines Place Park & Ride	Ferry Dock	Water & Adams	Clay & Madison	Lawrence & Taylor	Opposite Mountain View Commons	Chase Bank	Arrive Haines Place Park & Ride
7:00	7:03	7:04	7:07	7:08	7:11	7:12	7:20
7:40	7:43	7:44	7:47	7:48	7:51	7:52	8:00
8:00	8:03	8:04	8:07	8:08	8:11	8:12	8:20
9:00	9:03	9:04	9:07	9:08	9:11	9:12	9:20
10:00	10:03	10:04	10:07	10:08	10:11	10:12	10:20
11:00	11:03	11:04	11:07	11:08	11:11	11:12	11:20
12:00	12:03	12:04	12:07	12:08	12:11	12:12	12:20
1:00	1:03	1:04	1:07	1:08	1:11	1:12	1:20
2:00	2:03	2:04	2:07	2:08	2:11	2:12	2:20
3:00	3:03	3:04	3:07	3:08	3:11	3:12	3:20
4:00	4:03	4:04	4:07	4:08	4:11	4:12	4:20
5:00	5:03	5:04	5:07	5:08	5:11	5:12	5:20
6:00	6:03	6:04	6:07	6:08	6:11	6:12	6:20
8:00	8:03	8:04	8:07	8:08	8:11	8:12	8:20

#11 SHUTTLE - LOOP A SATURDAY SERVICE

9:00	9:03	9:04	9:07	9:08	9:11	9:12	9:20
10:00	10:03	10:04	10:07	10:08	10:11	10:12	10:20
11:00	11:03	11:04	11:07	11:08	11:11	11:12	11:20
12:00	12:03	12:04	12:07	12:08	12:11	12:12	12:20
1:00	1:03	1:04	1:07	1:08	1:11	1:12	1:20
2:00	2:03	2:04	2:07	2:08	2:11	2:12	2:20
3:00	3:03	3:04	3:07	3:08	3:11	3:12	3:20
4:00	4:03	4:04	4:07	4:08	4:11	4:12	4:20
5:00	5:03	5:04	5:07	5:08	5:11	5:12	5:20
6:00	6:03	6:04	6:07	6:08	6:11	6:12	6:20
8:00	8:03	8:04	8:07	8:08	8:11	8:12	8:20

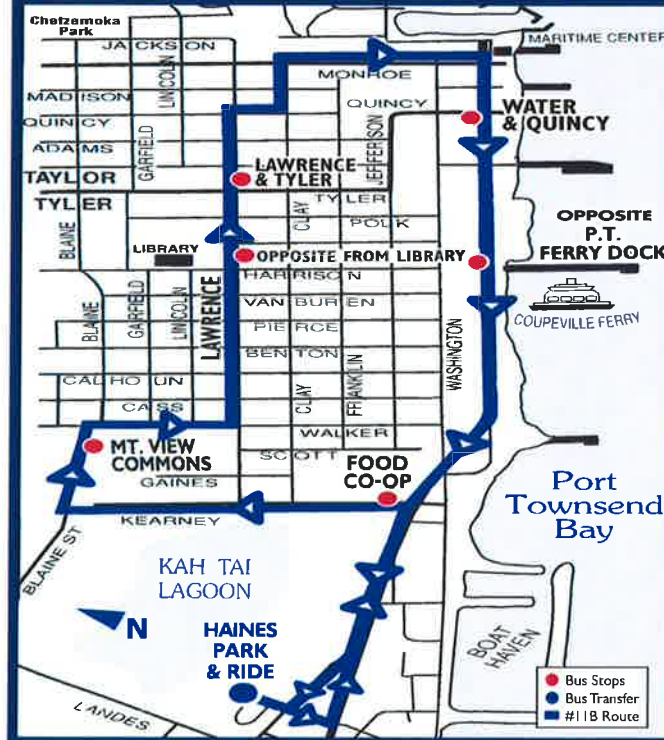


#11 SHUTTLE - LOOP B WEEKDAY SERVICE

057	054	142	160	137	218	055	057	
Depart Haines Place Park & Ride	Food Co-op	Mountain View Commons	Opposite PT Library	Lawrence & Tyler	Water & Quincy	Water & Fillmore Opposite Ferry Dock	Arrive Haines Place Park & Ride	
8:30	8:32	8:33	8:35	8:36	8:37	8:40	8:50	
9:30	9:32	9:33	9:35	9:36	9:37	9:40	9:50	AM
10:30	10:32	10:33	10:35	10:36	10:37	10:40	10:50	
11:30	11:32	11:33	11:35	11:36	11:37	11:40	11:50	
12:30	12:32	12:33	12:35	12:36	12:37	12:40	12:50	
1:30	1:32	1:33	1:35	1:36	1:37	1:40	1:50	
2:30	2:32	2:33	2:35	2:36	2:37	2:40	2:50	PM
3:30	3:32	3:33	3:35	3:36	3:37	3:40	3:50	
4:30	4:32	4:33	4:35	4:36	4:37	4:40	4:50	
5:30	5:32	5:33	5:35	5:36	5:37	5:40	5:50	
6:30	6:32	6:33	6:35	6:36	6:37	6:40	6:50	

#11 SHUTTLE - LOOP B SATURDAY SERVICE

9:30	9:32	9:33	9:35	9:36	9:37	9:40	9:50	
10:30	10:32	10:33	10:35	10:36	10:37	10:40	10:50	AM
11:30	11:32	11:33	11:35	11:36	11:37	11:40	11:50	
12:30	12:32	12:33	12:35	12:36	12:37	12:40	12:50	
1:30	1:32	1:33	1:35	1:36	1:37	1:40	1:50	
2:30	2:32	2:33	2:35	2:36	2:37	2:40	2:50	PM
3:30	3:32	3:33	3:35	3:36	3:37	3:40	3:50	
4:30	4:32	4:33	4:35	4:36	4:37	4:40	4:50	
5:30	5:32	5:33	5:35	5:36	5:37	5:40	5:50	
6:30	6:32	6:33	6:35	6:36	6:37	6:40	6:50	



PASSENGER CODE OF CONDUCT

For the safety and comfort of all, Jefferson Transit Authority requires our customers to:

- Ride quietly and respect the rights of other passengers
- Pay the correct cash fare or show a pass when boarding
- Remain seated while the bus is in motion
- Hold on to a hand rail while the bus is in motion if no seats are available
- Allow transit operators to drive their Vehicles safely
- Keep all beverages in spill-proof containers
- Refrain from eating on all Jefferson Transit Vehicles
- Not carry hazardous materials while riding on any Jefferson Transit Vehicle
- Keep animals, including pets and service animals, under close control or in a closed container
- Cross behind buses, and wait until after the buses leave to cross the street
- Walk with bikes and carry skateboards at any Jefferson Transit Authority properties
- Keep aisles free of all items

Violations of RCW 9.91.025 include:

- Using drugs or alcohol, smoking, littering, spitting, possessing strong body odors, playing audible music, swearing, or otherwise behaving in an unruly or harassing manner are all prohibited on all Jefferson Transit Property and vehicles
- Possession of unissued transfer or fare media or tenders an unissued transfer or fare media as proof of payment.

Jefferson Transit will exclude any passenger for not complying with Jefferson Transit Passenger Code of Conduct or the Revised Code of Washington (RCW 9.91.025) which further governs passenger conduct.

LOST & FOUND, PETS, BICYCLES

LOST & FOUND

If you lose an item on a Jefferson Transit Bus, please call our office at 360-374-4104.

PETS

Service animals are welcomed and allowed. All animals must either be in container or leashed and under the owner's control. Leashed animals must remain on the floor. When connecting to other transit agencies, please check their policy.

BICYCLES

Bicycles will be transported on "space available" basis.

PLEASE NOTIFY DRIVER WHEN REMOVING A BICYCLE FROM THE CARRIER.

FARES & BUS PASSES

ONE WAY FARES

Adults.....	50¢
Disabled, Seniors, Youth.....	25¢
Children 6 & Under	Free

BUS PASSES

Daily Pass.....	75¢
<i>Travel all day on Jefferson Transit Olympic Connection</i>	

Monthly Pass - Adults..... \$15

Monthly Pass - Disabled, Seniors, Youth \$7

1st Day of the month through the 5th day of the following month for unlimited rides. Non-Transferable.

Punch Pass \$5 or \$10

The driver deducts the cost of each fare each time you board the bus until the purchase price of the pass has been met. Transferable.

FLAG STOPS

To request a flag stop, please call Dispatch at 1-800-371-0497 to give your location. Stand in a safe, visible spot, allowing enough space for a driver to make a safe stop. Flag down a driver by extending your arm and waving up and down. If it is dark, please use a flashlight or reflector to ensure that the driver sees you.

ROUTE DEVIATIONS

The Olympic Connection will deviate from a regular route to locations within 3/4 of a mile off Hwy 101 on request. To request a deviation, call 1-800-371-0497 between 6am and 5pm, Mon-Sat. Requests for a deviation must be received no later than 40 minutes before the desired trip departs from Forks. It is preferable for requests to be made 24 hours in advance to assure coordination with the driver. Due to time and travel constraints, deviations may be limited. When calling to request a deviation, you will be asked your name, address, destination address (when applicable), telephone number and desired pick up time. If you need to cancel your ride, please notify us as soon as possible.

CONNECTING SERVICES

The Olympic Connection connects with two other local systems. Transfers to **Grays Harbor Transit** are made at **Amanda Park** (Amanda Park Mercantile at Lake Quinalt) for travel to Aberdeen. Transfers to **Clallam Transit** are made at the **Forks Transfer Center**, for travel to Port Angeles. These services require a fare and exact change is required.

Forks Transfer Center is located at:

551 S Forks Ave & E St, Forks WA 98331

Amanda Park Transfer Center is located at:

6088 US Hwy 101 & Lake Dr N, Amanda Park, WA 98526

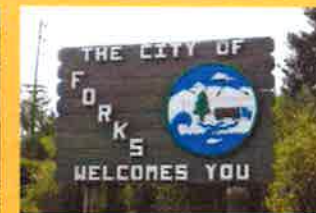


JEFFERSON TRANSIT

OLYMPIC CONNECTION BUS SCHEDULE

Effective May 20, 2019

Replaces Schedule Dated September 17, 2018



360-385-4777 • 800-371-0497

For deaf or hard of hearing: DIAL 711 for a relay operator

www.jeffersontransit.com

Schedule subject to change

JEFFERSON TRANSIT OLYMPIC CONNECTION WEEKDAY SERVICE FORKS TO AMANDA PARK

Depart Forks Transfer Center	Upper Hoh	Hoh Tribal Center	Cedar Creek	Kalaloch	Queets	Clearwater	Arrive Amanda Park	
7:00	7:14	7:32	7:38	7:56	8:02	8:07	8:27	AM
11:05	11:19	11:37	11:43	12:01	12:07	12:12	12:32	
2:40	2:54	3:12	3:18	3:36	3:42	3:47	4:07	PM
6:45	6:59	7:17	7:23	7:41	8:00	-	-	

AMANDA PARK TO FORKS

Depart Amanda Park	Clearwater Road	Queets	Kalaloch	Cedar Creek	Hoh Tribal Center	Upper Hoh	Arrive Forks Transfer Center	
8:48	9:08	9:13	9:30	9:41	9:47	10:05	10:19	AM
12:53	1:13	1:18	1:35	1:46	1:52	2:10	2:24	
4:23	4:43	4:48	5:05	5:16	5:22	5:40	5:54	PM
-	-	8:00	8:06	8:17	8:23	8:41	8:55	

JEFFERSON TRANSIT OLYMPIC CONNECTION SATURDAY SERVICE FORKS TO AMANDA PARK

Depart Forks Transfer Center	Upper Hoh	Hoh Tribal Center	Cedar Creek	Kalaloch	Queets	Clearwater	Arrive Amanda Park	
7:20	7:34	7:52	7:58	8:16	8:22	8:27	8:47	AM
2:40	2:54	3:12	3:18	3:36	3:42	3:47	4:07	PM

AMANDA PARK TO FORKS

Depart Amanda Park	Clearwater Road	Queets	Kalaloch	Cedar Creek	Hoh Tribal Center	Upper Hoh	Arrive Forks Transfer Center	
9:10	9:30	9:35	9:48	9:59	10:05	10:23	10:37	AM
4:23	4:43	4:48	5:05	5:16	5:22	5:40	5:54	PM

Forks Transfer Center is located at 551 S Forks Ave & "E" St

 = Flag Stop

SUNDAY & HOLIDAYS

Service does not operate on the following days:

Sundays, New Year's Day, Memorial Day,
Independence Day, Labor Day, Veteran's Day,
Thanksgiving Day, Christmas Day

