

Jefferson Transit Authority Board

Remote Special Meeting Minutes

Tuesday, November 17, 2020, 1:30 p.m.

63 4 Corners Road, Port Townsend, WA

CALL TO ORDER/WELCOME

The meeting was called to order by Jefferson Transit Authority (JTA) Board Chair David Faber at 1:30 p.m. Other members present were, David Sullivan, Greg Brotherton and Ariel Speser with Vice-Chair Kate Dean excused. ATU 587 Representative Karen Kautzman. A quorum was present.

STAFF PRESENT

Finance Manager Sara Crouch, Operations Manager Nicole Gauthier, DAR Manager Miranda Nash, IT Specialist Mike Samodurov and Executive Assistant/Clerk of the Board Sj Peck.

PUBLIC COMMENT

Brenda McMillan commented on servicing the Cape George area.

David Sullivan responded that the bus service was too infrequent at Cape George.

NEW BUSINESS

a. Resolution 20-22: CARES Act Grant Amendment

Sara Crouch explained that this is the amendment for second round of CARES Act Funding.

Motion: Greg Brotherton moved to approve Resolution 20-22, authorizing the General Manager to sign the 2020 Certifications and Assurances. David Sullivan seconded.

Vote: The motion carried unanimously, 4-0 by voice vote.

BUDGET PRESENTATION

Sara Crouch presented the 2021 Proposed Operating/Capital Budget.

PUBLIC BUDGET HEARING

The Public Hearing for the 2021 Proposed Budget is opened and will remain open for comments until the December 4, 2020 Public Hearing.

PUBLIC COMMENT

Debbie Jahnke asked that the items presented during the meeting be added to the Board Meeting link so all materials are accessible without having to search for them.

Sara Crouch responded that the budget presentation and budget book are available on the JTA Website.

BOARD DISCUSSION

Greg Brotherton asked about the process for public comments.

Sara Crouch stated that the Board will receive all new public comments regarding the proposed budget.

Ariel Speser asked what remains on the Electric Vehicle study.

Sara Crouch explained that the cost element, PUD availability, and final report are left.

Greg Brotherton asked if an electric vehicle could be considered for the budgeted sport vehicle.

Sara Crouch explained that, as a response vehicle, the vehicle needs a light bar for visibility. This may use too much energy for an electric vehicle. JTA will look into this.

David Faber asked why the budget was figured with the 2020 revenue with the possibility of a recession.

Sara Crouch explained that she budgets conservatively in order to have ensure a reserve transfer at the end of the year.

David Faber asked if JTA has any debt and if there are plans for capital work through additional debt.

Sara Crouch responded that JTA is debt free and prefers to use reserves for two upcoming construction projects.

David Faber asked if JTA has plans to purchase new buses.

Sara Crouch responded that JTA will need four buses in the next consolidated grant cycle.

John Bender described the buses that need replacement.

Greg Brotherton asked if the budget is in line to keep free fares.

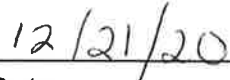
Sara Crouch said the 2021 budget has no fare revenue other than vanpool.

ADJOURNMENT

The meeting was adjourned at 2:12 pm. The next regular meeting will be held on Tuesday, December 15, 2020, at 1:30 p.m.



SJ Peck, Clerk of the Board



Date