

Jefferson Transit Authority Board

Remote Special Meeting Minutes

Tuesday, March 29, 2022, 3:00 pm

63 4 Corners Road, Port Townsend, WA

CALL TO ORDER/WELCOME

The meeting was called to order by Jefferson Transit Authority (JTA) Board Chair David Faber at 3:01 p.m. Other members present were Kate Dean, Greg Brotherton, Heidi Eisenhour, Ben Thomas and ATU 587 Representative Rick Burton. A quorum was present

STAFF PRESENT

Finance Manager Sara Crouch, Fixed Route Operations Manager Nicole Gauthier, Finance Manager Sara Crouch, Grants & Procurement Coordinator Jayme Brooke and Executive Assistant/Clerk of the Board Sj Peck.

PUBLIC COMMENT

There was none.

NEW BUSINESS

a. Discussion/Approval re: Interim General Manager Contract

Kate Dean suggested changing the specifications of resignation and termination in the contract. Discussion ensued.

Motion: Kate Dean moved to approve the Interim General Manager Contract as amended. Greg Brotherton seconded.

Vote: The motion carried unanimously, 5-0 by voice vote.

b. Discussion re: Recruitment Selection

Discussion ensued on the firm bids and the role of the Board within the hiring process.

Motion: Greg Brotherton moved to approve the recruiter as recommended by the bid. Ben Thomas seconded.

Greg Brotherton withdrew the motion.

Motion: Greg Brotherton moved to approve authorizing JTA staff to negotiate a contract with GMP Consultants for a General Manager and Finance Director search for Jefferson Transit. Ben Thomas seconded.

Vote: The motion carried unanimously, 5-0 by voice vote.

PUBLIC COMMENT

Diane Urbani asked about the timeline and cost of the electric trolley.

- The trolley will arrive within the next fifteen months. JTA has not received an invoice for the final cost.

Nicole Gauthier was welcomed as the Interim General Manager. Tammi Rubert was thanked for her years of service.

ADJOURNMENT

The meeting concluded at 3:48 p.m. The next regular meeting will be held Tuesday, April 19, 2022, at 1:30 pm at 63 4 Corners Road, Port Townsend, WA.

Sj Peck
SJ Peck, Clerk of the Board

4/25/22
Date