## Inter-local Agreement between

## Jefferson Transit Authority and Clallam Transit System

## For the purpose of Affording Mutual Assistance

The purpose of this agreement is to provide both Jefferson Transit Authority and Clallam Transit System with the ability to assist each other in meeting service demands that may, at any given time, exceed either transit system's usual ability to meet those demands. Such increased demands are often, but not exclusively, associated with festivals or other events within each system's respective service area.

Both agencies agree that upon request, the agency providing the additional resources (contracted agency) will:

Provide vehicles and drivers to the extent practical to supplement the contracting agency's service without diminishing their own service levels or otherwise compromising existing services; All drivers will be current, trained employees;

Provide a cost estimate based on a fully allocated cost model or an incremental cost model for the services purchased, including estimates for any applicable overtime that contracted drivers may occur consistent with labor contracts. Either cost model will be decided upon mutually during service negotiations;

Surrender operational control of those vehicles and drivers to the contracting agency for the duration of the agreed upon assistance;

Assume all liability responsibilities for their respective resources;

Continue to provide regularly scheduled, routine maintenance to their vehicles except for any emergency repairs, including road calls, which will be the responsibility of the contracting agency.

The agency receiving the additional resources (contracting agency) will:

Provide adequate supervision and instruction to drivers to ensure their safe and efficient operation while under contract including oversight for enforcing the contracting agency's drug and alcohol policy for reasonable suspicion and post accident testing as may be applicable:

Operate the additional services as open door, general public services consistent with all other public transit services operated by the contracting agency;

Pay the allocated cost based on the methodology previously agreed to for the use of the resources with 30 days of invoice;

Provide emergency repairs, including road calls and towing, as may be needed to place the vehicle back in service or to return it to the contracted agency's operating base.

This Inter-Local Agreement will exist in perpetuity from its execution until either party delivers written notice to the other indicating a desire to remove themselves from the agreement.

For Jefferson Transit Authority

Dave Turissini

Date

For Clallam Transit System

Terry Weed

Date