



## Jefferson Transit Authority Bicycle Locker Agreement

Please complete the following information:

|                    |      |
|--------------------|------|
| Name:              |      |
| Street address:    |      |
| City:              |      |
| State:             | Zip: |
| Home phone number: |      |
| Cell phone number: |      |

Locker location desired:  63 4 Corners Rd     Haines Place Park-and-Ride

Locker Type:             Enclosed locker     Wall hook and locker Combo

This document constitutes the entire agreement, and its completion constitutes acknowledgement that the applicant has read and agreed to the terms and conditions outlined herein.

**FOR OFFICE USE ONLY – Acceptance and assignment of a locker/hook:**

Payment Type:  Cash     Check – Check Number: \_\_\_\_\_

Locker / Hook Location:     63 4 Corners                       Haines Place  
Locker / Hook Type:         Enclosed Locker                       Hook Locker Combo

Locker Number: \_\_\_\_\_                      Key #: \_\_\_\_\_

Date Issued: \_\_\_\_\_                      Deposit Amount: \$ \_\_\_\_\_

Expiration/Renewal Date: \_\_\_\_\_



## Jefferson Transit Authority Bicycle Locker Agreement

### TERMS AND CONDITIONS OF BICYCLE LOCKER RENTAL:

1. Jefferson Transit Authority (JTA) offers bicycle storage lockers on a “first come, first served” basis for commuters, as a limited number of lockers are available. Lockers are primarily intended for commuters over the age of 18 who regularly (i.e. three or more total days per week) commute partially via bicycle.
2. Furthermore, bicycle hooks and lockers are intended for the storage of bicycles and related equipment only. This excludes, but is not limited to, bicycles equipped with any type of combustion engine. Storage of non-bicycling items such as combustible materials or **any items prohibited by law** will result in immediate forfeiture of the locker. This agreement does not establish any right or expectation of privacy regarding the locker or its contents. JTA reserves the right to inspect the locker and its contents at any time and without prior notice in order to pursue a reasonable belief that a health or safety hazard may exist, or that any of the terms and conditions of this agreement are otherwise being violated. As part of this agreement, the Tenant specifically waives any right to privacy and acknowledges that this is **not** a rental of residential property subject to the Washington State Landlord-Tenant Act.
3. The applicant, to be hereafter referred to as "Tenant", represents that they are a ‘commuter’ as defined in section 1, above, and that wall hooks and/or lockers will be used for the storage of bicycles and related items.
4. **Enclosed Lockers:** Upon submission of a completed application and the refundable security deposit per section 9 of this agreement, JTA will issue the Tenant a key for the assigned enclosed bicycle locker.
5. **Wall hook/Locker Combo:** Upon submission of a completed application and the refundable security deposit per section 9 of this agreement, JTA will provide a lock and key for the wall locker corresponding to the assigned bicycle wall hook (e.g. hook #23 and wall locker #23). At that time, JTA will remove its own lock from the assigned bicycle hook and it then becomes the Tenant's responsibility to secure the hook, locker, and any personal belongings stored therein. Personal locks should remain on the assigned bicycle hook when not in use to prevent unauthorized use.
6. The Tenant may retain use of assigned hooks and/or lockers for an indefinite period so long as there have been no violations of this agreement and the annual renewal process is completed. Renewal requires confirming ongoing usage of the hook and/or locker, validating contact information, and possession of JTA issued locks and/or keys. Failure to renew this agreement on or before the date specified on page 1 may result in forfeiture of the entire security deposit and disposal of any items remaining therein. JTA is not responsible for contacting Tenants prior to the renewal date. This agreement may also be terminated at any time by the Tenant via written notice and return of any keys and/or locks issued by JTA.



7. Violation of any terms and conditions outlined herein will result in immediate termination of the agreement at which time the Tenant will have up to 30 days to reclaim any personal property from bicycle hooks and/or lockers. After which, JTA shall remove and dispose of any unclaimed property. JTA assumes no duty or responsibility to care for, safeguard, or maintain any removed property. Any funds received from the disposition of such property shall remain with JTA.
8. JTA assumes no liability for theft, loss, or damages by any other means to personal effects stored, either secured or unsecured, on bicycle hooks, in lockers, or any other part of JTA property. The Tenant indemnifies and holds JTA, as well as its directors, officers, agents, representatives, and employees harmless from any and all liability related to the use of bicycle hooks and/or lockers.
9. A security deposit of \$75.00 is required upon submission of this application. Any expenses incurred by JTA related to the repair, replacement, or sanitation of keys, locks, or lockers relevant to this agreement may be levied against the security deposit. Deductions are broken down according to, but are not limited to, the following outline. **In the event that deductions exceed the initial deposit, an additional deposit may be required.** Any remaining balance will be refunded to the Tenant via check after all issued keys and/or locks are returned to JTA and the locker is vacated of all personal effects and confirmed to be in a clean and satisfactory condition by a JTA employee.

*Outline of potentially incurred expenses/deposit deductions:*

- Re-key bicycle locker tumbler and replace key      \$ 45.00 per hour
- Clean up due to poor maintenance                      \$ 45.00 per hour
- Locker or hook damage repair                            \$ 45.00 per hour
- Key replacement(s)    \$ 30.00 each
- Bicycle Hook replacement                                 \$ 30.00 each

10. Correspondence regarding this agreement or the Bicycle Barn facility should be addressed to:

Jefferson Transit Authority  
 63 4 Corners Road, Port Townsend WA, 98368  
 Attention: Bicycle locker/Barn  
 Or via phone at: 360-385-3020, Extension: 113-Maintenance or 122-Customer service

11. All terms and conditions governing the usage of enclosed lockers, bicycle hooks, or personal lockers are contained herein. Tenants will be notified in writing of any changes in policy or other information required to maintain the use thereof. Submission of a completed application constitutes only an application for the use of an enclosed locker or bicycle hook and personal locker. Execution of this agreement occurs only when the Tenant submits the required security deposit and the key and/or lock for an enclosed locker or hook and personal locker number is assigned, which is subject to availability.

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

JTA Representative: \_\_\_\_\_ Date: \_\_\_\_\_