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**Jefferson Transit Authority**  
**Resolution No. 15-05**  
**To Review and Update the DBE Program and Goal**

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**A RESOLUTION** of the Board of Directors of the Jefferson County Public Transportation Benefit Area, hereinafter called the "Authority," to review and update the DBE Program and Goal 2015-2018

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**WHEREAS**, Jefferson Transit Authority has established a Disadvantaged Business Enterprise (DBE) Program in accordance with regulations of the U. S. Department of Transportation (DOT), 49 CFR Part 26, which requires that the program and goal be reviewed and updated every three years; and

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**WHEREAS**, the Authority has placed a Public Notice, dated April 15, 2015, announcing the DBE program and goal's availability, and providing opportunity for comments; and

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**WHEREAS**, a public hearing was held April 21, 2015 to admit testimony for and against the program goal, therefore,

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**NOW, THEREFORE, BE IT RESOLVED** that the Jefferson Transit Authority Board of Directors did adopt the Disadvantaged Business Enterprise program update and goal of 1.1% DBE participation for the three year period from May 2015 through May 2018.

**CERTIFICATION**

The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson County Public Transportation Benefit Area, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Jefferson Transit Authority Board held on April 21, 2015.

  
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Chair

  
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Vice Chair

  
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Member

  
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Member

  
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Member

Attest:  
  
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Clerk of the Board

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## Jefferson Transit Authority DBE PROGRAM

### DBE PROGRAM

#### POLICY STATEMENT

##### Section 26.1, 26.23

##### Objectives/Policy Statement

Jefferson Transit Authority, hereinafter referred to as JTA, has established a Disadvantaged Business Enterprise (DBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. Jefferson Transit has received Federal financial assistance from the Department of Transportation, and as a condition of receiving this assistance, Jefferson Transit has signed an assurance that it will comply with 49 CFR Part 26.

It is the policy of Jefferson Transit to ensure that DBEs as defined in part 26, have an equal opportunity to receive and participate in DOT assisted contracts. It is also our policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that the DBE Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts;
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

The Grants Administrator has been delegated as the DBE Liaison Officer, and in that capacity is responsible for implementing all aspects of the DBE program. Implementation of the DBE program is accorded the same priority as compliance with all other legal obligations incurred by Jefferson Transit in its financial assistance agreements with the Department of Transportation.

JTA has adopted this policy statement, which is disseminated to all departments and employees. JTA also distributed this statement to DBE and non-DBE enterprises performing work as needed on DOT - assisted contracts by publishing it in the Port Townsend Leader.

  
Jefferson Transit General Manager

4.22.15  
Date