

Jefferson Transit Authority

Resolution No. 10-19

A RESOLUTION of the Board of Directors of the Jefferson County Public Transportation Benefit Area, hereinafter called the "Authority", authorizing the General Manager to sign checks.

WHEREAS, the Authority pays claims using warrants or checks; and

WHEREAS, two signatures are required on all accounts payable checks; and

WHEREAS, Jefferson Transit staff have found it convenient to have three designated check signers in the event that one of the designees is absent; and

WHEREAS, the Finance Administrator has traditionally been one of the three people authorized to sign checks; and

WHEREAS, the vacancy of the Finance Administrator position currently exists; and

WHEREAS, Cori Boyd, Accountant, will be handling Human Resources and payroll (processed by a third party) deposits for the interim period and is not responsible for reconciliations; now therefore,

BE IT RESOLVED that the Authority does hereby authorize Cori Boyd, Accountant, to sign checks drawn on Jefferson County Treasurer and Bank of America accounts until a new Finance Administrator is hired, and


BE IT FURTHER RESOLVED that the Authority does hereby affirm that Van Church is removed from the list of authorized check signers and that Peggy Hanson and Rachel Katz shall continue to be authorized to sign checks drawn on Jefferson County Treasurer and Bank of America accounts.

ADOPTED by the Board of Directors of Jefferson Transit Authority, Jefferson County, Washington, at a legally convened meeting thereof, held on August 17, 2010.


Chair


Vice-Chair


Member


Member


Member

Attest:


Clerk of the Authority