

1 **Jefferson Transit Authority**

2 **Resolution No. 15-18**

3 **Authority for the Jefferson Transit Authority (JTA) General Manager to**
4 **Approve Updated Addresses on Policies and Other Essential Documents**

5
6 **A RESOLUTION** of the Board of Directors of the Jefferson County
7 Public Transportation Benefit Area, hereinafter called the "Authority", giving the
8 JTA General Manager the authority to update addresses on
9 Policies and other essential documents.

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11 **WHEREAS**, staff has identified a Policy for Public Records Disclosure Rules
12 containing a paragraph which explains how to contact the Public Records Officer as
13 required by WAC 44-14: Public Records Act – Model Rules; and

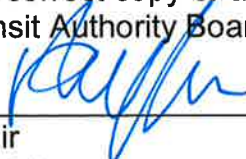
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15 **WHEREAS**, the contact information on the Public Records Disclosure Policy
16 must be updated to indicate JTA's current address as 63 4 Corners Road, Port
17 Townsend, WA; and

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19 **WHEREAS**, additional Policies and documents will be identified that require the
20 address to be updated;

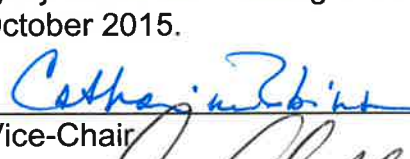
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22 **NOW, THEREFORE, BE IT RESOLVED** that the JTA Board does hereby give
23 the JTA General Manager authority to update addresses on Policies and other essential
24 documents as required.

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26 **CERTIFICATION**

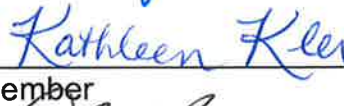
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28 The undersigned duly qualified Clerk of the Board, acting on behalf of the
29 Jefferson County Public Transportation Benefit Area, certifies that the foregoing is a true
30 and correct copy of a resolution adopted at a legally convened meeting of the Jefferson
31 Transit Authority Board held on this 20th day of October 2015.




Chair



Vice-Chair



Member



Member



Member

Attest:


Clerk of the Authority