

1 **Jefferson Transit Authority**
2 **Resolution No. 16-17**

3
4 **A RESOLUTION** of the Board of Directors of the Jefferson County Public
5 Transportation Benefit Area, hereinafter called the "Authority", to adopt its 2017
6 Operating and Capital Budget.

7
8 **WHEREAS**, the State of Washington requires that the Authority annually adopt
9 budgets covering the programs and activities of the Authority; and

10
11 **WHEREAS**, public comment has been taken regarding the proposed budget at
12 legally advertised public hearings on November 15, 2016 and December 20, 2016;

13
14 **NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the
15 Jefferson County Public Transportation Benefit Area that the following capital and
16 operating budgets be adopted for 2017.

17
18 Operating Fund Budget. Total expenses of \$4,686,886, total operating revenues
19 of \$205,000, and total non-operating revenues of \$5,025,935. The schedule of
20 planned expenditures and projected revenues is attached as Exhibit 1.

21
22 Capital Fund Budget. Total expenditures \$4,617,928, total expected grant
23 funding revenues \$2,907,475, total JTA reserve funding transfers \$1,710,453.
24

25 **CERTIFICATION**

26
27 The undersigned duly qualified Clerk of the Board, acting on behalf of the Jefferson
28 County Public Transportation Benefit Area, certifies that the foregoing is a true and correct
29 copy of a resolution adopted at a legally convened meeting of the Jefferson Transit
30 Authority Board held on December 20, 2016.



Chair



Member

absent

Member



Vice-Chair

absent

Member

Attest:


Clerk of the Authority

JEFFERSON TRANSIT AUTHORITY
Statement of Operating Revenues, Expenses and Nonoperating Revenues
2017 Operating Budget
Operating - Summary By Department

	2016 Budget Compared to 2017 Budget	2016 Actual/ Forecast	2016 Budget	2017 Budget	Revenue	Vehicle Operations	HP Transit Center	Vehicle Maintenance	Non-Vehicle Maintenance	General Administration	JTOC
OPERATING REVENUES:											
PASSENGER FARES FOR TRANSIT SERVICES	(4.92%)	\$ 209,477	215,600	205,000	\$ 205,000						
OTHER TRANSIT FARES	0.00%	0	0	0	0						
CHARTER SERVICE REVENUES	0.00%	0	0	0	0						
AUXILIARY TRANSPORTATION REVENUES	0.00%	780	0	0	0						
Total Operating Revenues	(4.92%)	210,257	215,600	205,000	205,000	0	0	0	0	0	0
OPERATING EXPENSES:											
LABOR	2.32%	1,884,518	1,937,683	1,982,558		960,520	171,608	232,642	113,121	352,481	152,186
BENEFITS	1.20%	1,283,710	1,538,323	1,556,799		824,441	135,743	191,333	82,153	219,801	103,327
SERVICES AND USER FEES	23.15%	133,142	198,970	245,035		25,080	10,105	26,950	20,200	143,350	19,350
MATERIALS AND SUPPLIES CONSUMED	(1.77%)	343,815	555,310	545,460		33,500	6,000	385,900	23,850	24,270	71,940
UTILITIES	(11.06%)	68,798	89,967	80,020		13,000	19,500	15,050	5,850	22,120	4,500
CASUALTY AND LIABILITY COSTS	5.83%	118,565	120,000	127,000		0	0	0	0	127,000	0
TAXES	(2.50%)	5,734	8,158	7,953		0	0	0	0	7,953	0
DEBT SERVICE	0.00%	51,072	35,755	35,755		0	0	0	0	35,755	0
MISCELLANEOUS EXPENSES	20.29%	56,444	72,877	87,665		27,915	5,688	14,335	2,950	34,177	2,600
LEASES AND RENTALS	(22.10%)	15,126	23,928	18,640		0	3,000	0	2,500	0	13,140
Total Operating Expenses	2.31%	3,960,923	4,580,971	4,686,886	0	1,884,456	351,645	866,210	250,624	966,907	367,044
OPERATING INCOME (LOSS)	0.00%	(3,750,666)	(4,365,371)	(4,481,886)	205,000	(1,884,456)	(351,645)	(866,210)	(250,624)	(966,907)	(367,044)
NONOPERATING REVENUES (EXPENSES)											
NONTRANSPORTATION REVENUES	73.91%	622,876	13,800	24,000	24,000						
TAXES LEVIED DIRECTLY BY TRANSIT SYSTEM	2.98%	4,529,038	3,817,621	3,931,572	3,931,572						
LOCAL GRANTS AND CONTRIBUTIONS	0.00%	17,500	17,500	17,500	17,500						
STATE GRANTS AND CONTRIBUTIONS	0.00%	476,408	251,579	251,579	251,579						
FEDERAL GRANTS AND CONTRIBUTIONS (OPERATING)	0.00%	582,140	801,284	801,284	801,284						
Total Nonoperating Revenues (Expenses)	2.53%	6,227,961	4,901,784	5,025,935	5,025,935	0	0	0	0	0	0
NET INCOME (LOSS) BEFORE TRANSFERS IN (OUT)		2,477,295	536,412	544,049	5,230,935	(1,884,456)	(351,645)	(866,210)	(250,624)	(966,907)	(367,044)
Transfers (Out) - Debt Service				(45,000)	(45,000)						
Transfers In (Out) - Interfund		0		(499,049)	(499,049)						
NET INCOME (LOSS)		2,477,295	536,412	0	4,686,886	(1,884,456)	(351,645)	(866,210)	(250,624)	(966,907)	(367,044)

Statement of Capital Outlays, Revenues and Contributions
2017 Capital Budget
Capital Expenditures and Nonoperating Revenues

	Allocated Funding Year	Total JTA Outlay	Total Contributed Capital Grants	Total
CAPITAL EXPENSES				
Capital Project - Facility				
Project Closeout (Retainage, Final Change Orders, Punch List)	2012-2016	275,000	0	275,000
			0	0
		275,000	0	275,000
Capital Project - System Wide				
Comprehensive Plan - Strategic Plan				
Comp Plan Development	2016/2017	60,000	0	60,000
		60,000	0	60,000
Capital Assets - Other Building & Structures				
Haines Place Upgrades (paint, asphalt sealing, restriping, driver area, remove trees, wheelchair rail replacement, repair fencing, deck treatment, graffiti abatement, etc)	2016	120,000		120,000
Radio Project - Maynard Mountain Repeater	2017	15,000		15,000
Four Corners Bike and Ride	2016/2017	252,000	1,005,000	1,257,000
		387,000	1,005,000	1,392,000
Capital Assets - Revenue Vehicles				
3 Cut-a-ways for JTOC	2016/2017	100,000	276,000	376,000
2 full size fixed route buses (STP/Flex)	2016/2017	210,000	790,000	1,000,000
2 full size fixed route buses (Consolidated)	2017/2019	112,428	790,000	902,428
2 12 Passenger Replacement Vanpool Vans	2017/2019	25,025	46,475	71,500
Bus Painting	Ongoing	25,000		25,000
Vehicle Engine/Transmission Replacement	Ongoing	150,000		150,000
		622,453	1,902,475	2,524,928
Capital Assets - Service Vehicles				
		0	0	0
Capital Assets - Service Equipment				
Generator - 63 4 Corners	2016	125,000		125,000
Parking Lot Sweeper/Vacuum	2016	41,000		41,000
		166,000	0	166,000
Capital Assets - Office Furniture & Equipment				
New Finance/Operations/Maintenance Software	2017	200,000		200,000
		200,000	0	200,000
Capital Assets - Construction in Progress				
N/A		0	0	0
TOTAL CAPITAL EXPENSES		1,710,453	2,907,475	4,617,928
BY FUNDING TYPE/YEAR				
Funding available - JTA Capital Reserve (CAPITAL ONLY)	2012-2016	275,000		275,000
	2016	286,000		286,000
	2017	215,000		215,000
	2016/2017	622,000		622,000
	2017/2019	137,453		137,453
	Ongoing	175,000		175,000
Funding available - WSDOT Regional Mobility formula (PROJECT SPECIFIC)	2012		1,005,000	1,005,000
	2013		0	0
Funding Available - STP Flex GCB 1614(CAPITAL ONLY)	2012		0	0
Funding Available - FTA 5311 (Facility - CAPITAL ONLY)	2015		276,000	276,000
Funding Available - FTA 5311 (CAPITAL ONLY)	2016-2017		790,000	790,000
Funding Available - FTA 5311 (CAPITAL ONLY)	2017		790,000	790,000
Funding Available - FTA 5311 (CAPITAL ONLY)	2017/2019		46,475	46,475
		1,710,453	2,907,475	4,617,928
BY YEAR				
Project Carry Over	2012-2016	1,183,000	2,071,000	3,254,000
FY 2017 New Projects	2017-2019	527,453	836,475	1,363,928
		1,710,453	2,907,475	4,617,928